



**DATE:** Tuesday, May 2, 2018

**TIME:** 7:30 AM

**LOCATION:** PDO Conference Room

### **Call to Order**

- **Public Defender Advisory Board Meeting**
- **Meeting to Discuss**
  - Policies & Procedures and 2019 Budget
- **Attendee Names**
  - Traci Smith, Mike Miller, Jean Bender, Dean Karsky, Ryan White and John Hinrichs
- **Members Not Present**
  - Karen Crew

### **Call the Meeting to Order:**

Commissioner Karsky called the meeting to order. Meeting commenced with Traci Smith distributing copies of the proposed Long Range Plan and Budget Narratives for 2019. Commissioner Bender proposed adding exit interview comments in the 2019 Budget Narratives Additional Proposed changes to the Long Range Plan report included, Page 2, calculations of workload. Page 3, to change verbiage on HR chart "Number of Terms" be changed to terminations. Page 3, change second chart key to "Actual Attorneys" to replace "Current Attorneys." Page 7 to re-word first paragraph concerning how often the experts bill the county.

Board Members discussed staff needs, creating space for the additional staff, and reviewed the total cost of each position. Questions about the criminal RFP were discussed. John Hinrichs suggested the Commission accept bids on a contract to review what price range the contract is being bid at and what type of audience is submitting the bids. Overall agreement that homicides and 1<sup>st</sup> Degree Rape cases should not be included in RFP. Commissioner Karsky inquired about the Mental Hearing contract, Commissioner Bender advised she will check on the status.

Board Members agreed to approve annual report via email after changes are made. Next meeting date will be in August, exact date is to be determined.

### **Old Business**

Discussion on Karen Crew's announcement of her retirement from the PDO Advisory Board at the last meeting, Judge Long will be retiring soon as well and it is anticipated that the new presiding judge will appoint the new board member.

### **Adjournment**

Meeting adjourned at approximately 8:54 am.