

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. August 24, 2021, pursuant to adjournment on August 17, 2021. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Rhonda Bennett, Deputy Auditor, and Eric Bogue, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Heiberger, to approve agenda. 5 ayes.

MOTION by Bender, seconded by Heiberger, to approve the August 17, 2021 commission meeting minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$586,611.90. 5 ayes.

Advanced Pest	Maint Contracts	70.00
Affordable Housing	Welfare Rent	3,080.00
Agre, Larry	Welfare Rent	800.00
Airgas	Small Tools & Shop Sup	20.14
Airway Svc	Auto/Small Equip	1,934.41
Airway Svc	Gas Oil & Diesel	147.47
Alcohol Monitoring	Electronic Monitoring	1,488.00
Argus Leader	Publishing Fees	2,172.17
Avera Heart Hospital	Hospitals	28,795.21
Avera Mckennan	Hospitals	31,489.19
Beck, Jeffrey R	Attorney Fees	732.60
Braun, Mason	Investigators Exps	256.20
Budget Auto	Auto/Small Equip	150.00
Builders Supply	Building Repairs & Maint	1,827.00
Builders Supply	Coliseum	121.50
Burns, Jason	Investigators Exps	219.24
Center For Family Med	Professional Svcs	761.78
Century Business	Lease-Rental Agmt	917.71
Century Business	Maint Contracts	438.21
Centurylink	Telephone	58.79
Centurylink	Telephone	15.72
Chagolla, Albert	Interpreters	150.00
CI Technologies	JAG Grant 2020	15,600.00
City Glass & Glazing	COVID Exps	14,050.00
City Glass & Glazing	Jail Repairs & Maint	6,270.00
Computer Forensic	Attorney Fees	1,450.00
Constellation	Natural Gas	8,567.99
Country Meadows	Welfare Rent	700.00
Dakota County Sheriff	Return Of Svc	7.77
Dakota Fluid Power	Gas Oil & Diesel	168.22
Dakota Law	Attorney Fees	138.60
Dakota Splash	Water - Sewer	142.80
Dalsin	Fairgrounds	54,808.00
Dalsin	JDC Maint	460.00
Dedula, Carla F	Court Reporters	27.60
Dell Marketing	Other Federal Grants	1,788.00
Dematteo Law	Attorney Fees	267.30
EH Hospitality	Motels	65.00
Eich Law	Child Defense Attorney	940.50
Empire Toner	Data Processing Sup	219.98
Exhaust Pros	Auto/Small Equip	267.30
Fastenal	Jail Repairs & Maint	46.87
Fm Acoustical Title	Building Repairs & Maint	1,814.40
Gourley Prop	Welfare Rent	700.00
Graham Tire	Auto/Small Equip	600.00
Grainger	Small Tools & Shop Sup	29.92
Graybar Electric	Hwy Shop Repairs & Maint	1,128.25
Great Plains Psych	Psych Evals	1,045.00

Greater Sioux Falls	Misc Exp	30.00
Griese Law	Attorney Fees	3,468.50
Griese Law	Child Defense Attorney	649.40
Griesse, Chris	Road Maint & Material	7,980.58
Gully, Brian R	Welfare Rent	800.00
Gunner, Andrea	Court Reporters	1,003.80
Guzman, Sandra V	Interpreters	69.92
Heartland Funeral	Burials	2,000.00
Heiberger, Cindy	Business Travel	20.00
Heidepriem Purtell	Attorney Fees	6,104.60
Heritage Place	Welfare Rent	700.00
High Point Networks	Consultants	700.00
Horizon Apts	Welfare Rent	500.00
Hurtgen, Timothy T	Welfare Rent	500.00
Hyvee	Jury Fees	55.19
Hyvee	MacArthur SJC Grant	90.96
Institutions Svc	Other Sup	15.38
Interstate Office	Office Sup	537.31
Jefferson Partners	Transportation	1,181.00
Johnson Estates	Welfare Rent	435.97
Katterhagen, Mark	Bd Exp Fees (Yankton)	63.00
Kauffman, David W	Psych Evals	2,000.00
Kennedy Pier & Loftus	Attorney Fees	1,197.90
Kennedy, Renee S	Court Reporters	473.60
Klein Family	Office Sup	256.21
Knecht, Andrew J	Attorney Fees	1,607.20
Knecht, Andrew J	Child Defense Attorney	833.00
Kruse Law	Attorney Fees	3,862.30
Kull, Lisa	Court Reporters	1,987.20
Kyra Enterprises	Motels	600.00
Lacey Rentals	Lease-Rental Agmt	115.00
Lamp	Interpreters	37.50
Laughlin Law	Attorney Fees	2,758.60
Leaf Capital Funding	Lease-Rental Agmt	137.02
Lewno Law	Bd Exp Fees (Yankton)	756.04
LG Everist	Bridge Repair & Maint	285.48
Lisa Carlson	Court Reporters	233.40
Lockwood, Darcy	Bd Exp Fees (Yankton)	63.00
Loving, Philip	Bd Evals (Minnehaha)	1,851.70
Lutheran Social Svcs	Misc Exp	17,850.00
Malloy Electric	Plumbing & Welding	1,454.99
Mark Gacke	Sign Deposits	50.00
Marsh & McLennan	Notary Exp	50.00
Metro Comms	Misc Exp	197,494.74
Midcontinent Comm	Data Comms	350.00
Midwest Wellness	Psych Evals	3,900.00
Myrl & Roys Paving	Bridge Repair & Maint	178.08
Myrl & Roys Paving	Road Maint & Material	5,660.48
Napa Auto	Auto/Small Equip	31.90
Nguyen, Lam	Interpreters	50.00
Northeast Investment	Welfare Rent	700.00
Olivier Miles Holtz	Attorney Fees	1,235.30
Olson, Dawn	Court Reporters	637.50
O'Reilly Auto	Auto/Small Equip	18.54
O'Reilly Auto	Small Tools & Shop Sup	125.86
P & G Townhomes	Welfare Rent	500.00
Phillips, Joshua	Business Travel	252.00
Prairie Pasta	Alcoholic Beverage License	50.00
Prestox	Outside Repair	261.00
R&L Supply	Jail Repairs & Maint	900.93
R&L Supply	Small Tools & Shop Sup	27.42
Reeves, Megan	Court Reporters	55.20
Reliance Telephone	Telephone	1.50
Rr Brink Locking Sys	Jail Repairs & Maint	440.00

Sadri, Amir	Welfare Rent	400.00
Sanford	Clinics - Auxiliary Svcs	17.49
Sanford	Medical Records	22.87
Schuster, Paul	Investigators Exps	29.82
Sd Human Svcs	Clinics - Auxiliary Svcs	21.20
Short Elliott Hendr	Architects & Engineers	9,539.98
Sioux Falls City	Lease-Rental Agmt	41,901.65
Sioux Falls City	Professional Svcs	110.78
Sioux Falls City	Water - Sewer	6,275.25
Sioux Falls City	Welfare Utilities	90.44
Sioux Falls Rubber	Notary Exp	23.45
Sioux Falls Rubber	Office Sup	41.10
Siouxland Properties	Welfare Rent	400.00
Solomon, Ghirmay Z	Child Defense Attorney	70.00
Sorum Holdings 2	Welfare Rent	675.00
Springbrook Lloyd	Welfare Rent	700.00
State of SD	Amts Held-Daily Scram	3,044.00
State of SD	Amts Held-Remote Breath	1,217.00
State of SD	Notary Exp	30.00
State of SD	Outside Repair	2.10
State of SD	Professional Svcs	346.00
State of SD	Telephone	33.50
Strange Farrell John	Attorney Fees	5,420.73
Summit Food Svc	Child Care Food	405.16
Summit Food Svc	School Lunch Program	625.38
The Lodge At Deadwood	Business Travel	3,792.00
Transource Truck	Parts Inventory	162.41
Tri-State Nursing	Professional Svcs	2,819.25
Tschetter & Adams	Attorney Fees	579.78
Tzadik	Welfare Rent	1,000.00
United Parcel Svc	Postage	28.95
VB Tower	Welfare Rent	500.00
Verizon Wireless	Investigators Exps	150.00
Vuong Law	Attorney Fees	1,188.00
Vuong Law	Child Defense Attorney	1,757.25
Walmart	Pharmacies	55.24
Weerheim Law	Bd Exp Fees (Minnehaha)	2,175.50
Wernke, Laurie	Bd Exp Fees (Minnehaha)	151.99
Whittier Apts	Welfare Rent	456.00
Woods Fuller Shultz	Professional Svcs	956.20
Xcel Energy	Electricity	32,151.39
Xcel Energy	Welfare Utilities	1,660.00
Yankton County	Return Of Svc	400.00

REPORTS

The July 2021 Abandoned Cemetery Board Meeting minutes and Auditor's account with the Treasurer for July 2021 were received and placed on file in the Auditor's office.

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel actions. 5 ayes

New Hires

1. Beau Behrend, Building Facilities Maintenance Technician, Facilities Department, \$21.92 (14/3) effective 8/23/2021.
2. Brett Koerselman, Mechanic Team Member, Highway Department, \$21.92/hour (15/1) effective 8/23/2021.

3. Thaddeus Brakke, Correctional Officer, Jail, \$20.35/hour (13/2) effective 9/1/2021.

Step Increases

1. Emma Otterpohl, Senior Deputy Public Defender, Public Defender's Office, \$2,944.80/biweekly (22/4) effective 8/27/2021.
2. Michael Gayo Gatluak, Correctional Officer, Jail, \$20.35/hour (13/2) effective 7/25/2021.
3. Joseph Maeschen, Correctional Officer, Jail, \$21.38/hour (13/4) effective 7/10/2021.
4. Angela Lutterman, Correctional Officer, Jail, \$21.38/hour (13/4) effective 7/17/2021.
5. Joshua Rapp, Correctional Officer, Jail, \$21.38/hour (13/4) effective 8/26/2021.
6. Riley Danielsen, Deputy Sheriff, Sheriff's Office, \$24.80/hour (17/2) effective 6/15/2021.
7. Jason Aanenson, Deputy Sheriff, Sheriff's Office, \$31.74/hour (17/12) effective 9/4/2021.

Other

1. Amend the hire date for Matthew Wanamaker, Correctional Officer, Jail, from 8/25/2021 to 8/23/2021.

Special Personnel Action Requests

MOTION by Bender, seconded by Barth, to approve Employee Handbook updates to sections 14.8 and 15.4 effective 8/24/21.

MOTION by Heiberger, seconded by Bender, to approve Policy and Procedure Manual updates to sections I, II, and V effective 8/24/21.

MOTION by Bender, seconded by Barth, to approve the following items for purchasing county logo apparel: update Employee Handbook sections 11.12 and 15.2, add a new "Clothing with County Logo" subsection to the purchasing section of the County Policy and Procedure Manual, and authorize the chair to sign a contract with Mid-State Uniform & Lettering, Inc. for purchase of logo apparel.

MOTION by Barth, seconded by Beninga, to approve a reclassification of the Senior Elections Technician at a pay grade 12 to an Elections Coordinator at a pay grade 14.

OPPORTUNITY FOR PUBLIC COMMENT:

Bob Kolbe, Minnehaha County resident, spoke on possible revenue for the county.

HEARINGS

Kevin Hoekman facilitated a Public Hearing and second reading on Rezone 21-02. MOTION by Barth, seconded by Heiberger, to amended the 1990 Revised Zoning Ordinance for Minnehaha County for Rezoning from A-1 Agricultural District to I-1 Light Industrial District. 5 ayes

ORDINANCE MC16-170-21

AN ORDINANCE AMENDING THE 1990 REVISED ZONING ORDINANCE FOR MINNEHAHA COUNTY BY REZONING CERTAIN PROPERTY.

BE IT ORDAINED BY MINNEHAHA COUNTY, SOUTH DAKOTA:

That Ordinance MC16-90, the 1990 Revised Zoning Ordinance for Minnehaha County is hereby amended as follows:

BJM addition S1/2 of Section 34-102-47 & N1/2 of Section 03-101-47 Lot 4 Red Rock Township, Minnehaha County, SD from the A-1 Agriculture District to I-1 Light Industrial and the official zoning map referred to in Article 2.03 is amended to include the property in the I-1 Light Industrial Zoning District.

Adopted this 24th day of August, 2021

MINNEHAHA COUNTY

Dean Karsky

Chair, Board of County Commissioners

ATTEST:

Rhonda Bennett

Deputy Auditor

Ben Kyte, Auditor, presented a second reading on Ordinance MC-21-59 establishing the requirements, fees, and regulations for the issuance of alcoholic beverage licenses with Minnehaha County. MOTION by Heiberger, seconded by Bender, to adopt Ordinance MC 21-59. Roll call vote: 5 ayes. The entire ordinance is on file and available at the Minnehaha County Auditor’s Office.

Upon the request of Ben Kyte, Auditor, MOTION by Heiberger, seconded by Barth, to approve the following resolution. 5 Ayes.

RESOLUTION MC 21-48
RESOLUTION TO ESTABLISH BOUNDARIES OF
SHATTER’S FOURTH ADDITION ROAD DISTRICT

WHEREAS the Minnehaha County Commission has received the petition for formation of the Shatter’s Forth Addition Road District

IT IS HEREBY RESOLVED AND ORDERED by Minnehaha County Board of Commissioners, that the territory, in the Shatter’s Fourth Addition in the Southwest Quarter (SW ¼) of Section 28, Township 102 North, Range 50 West of the 5th P.M., Minnehaha County, South Dakota, according to the recorded plats thereof is hereby established as the boundaries of the Shatter’s Fourth Addition Road District. The preceding is identified in the map attached to the Application for Incorporation of the Fourth Addition Road District and shall, with the assents of the voters, as specified in SDCL 6-16-2, in an election as provided in SDCL 6-16-4 to SDCL 6-16-6 inclusive, be in an incorporated district by the name of Fourth Addition Road District.

Dated this 24th day of August, 2021

APPROVED BY THE COMMISSION:

Dean Karsky,

Chair

ATTEST:

Rhonda Bennett,

Deputy Auditor

BREIFING

Ben Kyte, Auditor, briefing the commission of the election to form Evergreen Acres Road District. The election was held on August 17, 2021 and passed 24 to 5 in favor of the road district.

Upon the request of Ben Kyte, Auditor, MOTION by Heiberger, seconded by Barth, to accept the Minnehaha County Surplus Property Appraisal Board Report, accept the minimum bid amounts as listed on the Notice of Sale of County Property, and authorize the Auditor to publish the Notice of Public Auction of September 25, 2021. 5 ayes.

Upon the request of Kris Swanson, Treasurer, MOTION by Bender, seconded by Barth, to approve the resolution to declare certain mobile home distress warrants for unpaid property taxes as uncollectible. 5 ayes. The list of mobile homes is on file at the Auditor's Office.

RESOLUTION MC21-49

RESOLUTION TO DECLARE CERTAIN MOBILE HOME DISTRESS WARRANTS FOR UNPAID PROPERTY TAXES AS UNCOLLECTIBLE

WHEREAS, SDCL 10-22-30 provides for the county Boards of Commissioners to discharge all distress warrants deemed by the sheriff to be uncollectible; and

WHEREAS, The Office of the Minnehaha County Treasurer has provided an attached list of 54 mobile homes identified as uncollectible, and

WHEREAS, by declaring the property taxes for these mobile homes as uncollectible, these taxes will be added to an uncollectible list and no distress warrant shall thereafter be issued therefore except on order of the Board of Commissioners or on written demand by the sheriff;

NOW THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners that property taxes on the attached list of mobile homes are declared as uncollectible pursuant to SDCL 10-22-30.

Dated this 24 day of August, 2021.

APPROVED BY THE COMMISSION:

Dean Karsky

Chair

Attest:

Rhonda Bennett

Deputy Auditor

Upon the request of Steve Groen, Highway Superintendent, MOTION Bender, and seconded by Barth, to declare various Highway Department vehicles and equipment as surplus and authorize disposal by auction. The 1994 John Deere Gator was removed from the list. Roll call vote: 5 ayes.

MOTION by Barth, seconded by Heiberger, to declare 2 Equalization Department vehicles as surplus and authorize disposal by auction. Roll call vote: 5 ayes.

Mark Kriens, Facilities Director, reported on the bid opening for the Minnehaha County furniture (package 1 – seating price, package 2 – office furniture, package 3 – Systems furniture/desks, package 4 – furniture in Auditor's Department, package 5 – furniture in Equalization Department, package 6 – furniture in State's Attorney & Commission Departments, Estimates Package 1 - State's Attorney & Commission Departments. The following bids were received: Pigott (\$11,890.38, \$60,740.31, \$155,682.93, \$5,250.00, \$14,375.00, \$17,250.00, \$161,131.48, total bid \$426,320.10); Canfield Business Interiors (\$11,816.12, \$44,510.85, \$83,474.20, \$2,000.00, \$7,000.00, \$22,000.00, \$68,109.14, total bid \$238,910.31); Interstate Office Products (\$13,183.80, \$47,366.85, \$112,989.90, \$2,810.00, \$4,558.00, \$8,460.00, \$96,519.96, total bid \$285,888.51). MOTION by Beninga, seconded by Barth, to award the bid to Canfield Business Interiors. 5 ayes.

LIAISON REPORTS

08/24/2021

16516

Commissioner Heiberger gave a briefing on the conference she attended in Oklahoma, Building a Crisis Response in Continuum in your Community. She also mentioned the new 988 phone number that has been established to handle mental health issues.

Commissioner Barth reported on attending the joint planning commission meeting and that all three Medical Marijuana Ordinances passed.

Commissioner Beninga reported that the insurance has covered the repairs to the Fairground Expo building roof.

MOTION by Barth, seconded by Beninga, to adjourn until 9:00 a.m. on Tuesday September 8, 2021 5 ayes

Approved by the Commission:

Dean Karsky
Chair

ATTEST:
Rhonda Bennett
Deputy Auditor