

03/02/2021

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. March 2, 2021, pursuant to adjournment on February 23, 2021. Commissioners present were: Barth, Bender, Heiberger, and Karsky. Commissioner Beninga was absent. Also present were Olivia Larson, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to approve the agenda. 4 ayes.

#### MINUTES APPROVAL

MOTION by Barth, seconded by Bender, to approve the February 23, 2021, Commission Minutes. 4 ayes.

#### VOUCHERS TO BE PAID

MOTION by Heiberger, seconded by Barth, to approve the following bills totaling \$545,443.09. 4 ayes.

2 Guys On The Move	Professional Services	116.60
A&B Business	Lease-Rental Agreement	253.09
A&B Business	Maintenance Contracts	290.29
A-1 Pumping & Excav	Bldg/Yard Repair & Maintenance	172.50
Advanced Pest Solut	Maintenance Contracts	70.00
Advantage Property	Welfare Rent	700.00
Airway Service	Automotive/Small Equipment	192.64
Airway Service	Gas Oil & Diesel	90.09
All American Towing	Investigators Expenses	170.00
All Nations Interp	Interpreters	2,395.40
Angel, Edward P	Attorney Fees	6,913.50
Argus Leader Subs	Subscriptions	28.96
Automatic Building	Outside Repair	151.00
Avera McKennan	Contract Services	3,274.80
Avera McKennan	Hospitals	27,664.00
Avera McKennan	Other Medical Services	823.77
Avera McKennan	Physicians	977.80
Avera McKennan	Professional Services	5,667.53
Axis Forensic Toxic	Lab Costs	240.00
Birmingham & Cwach	Attorney Fees	426.25
Bob Barker Company	Inmate Supplies	597.60
Bosman, Joseph	Uniform Allowance	110.04
Boyer Ford Trucks	Automotive/Small Equipment	24.78
Braun, Mason	Investigators Expenses	126.00
Brennan Hills Town	Welfare Rent	500.00
Brentwood Apts	Welfare Rent	1,250.00
Builders Supply	HHS Maintenance	53.13
Builders Supply	Jail Repairs & Maintenance	1,648.99
Burns, Jason	Investigators Expenses	99.12
Byre, Jonn	One Sioux Falls-Shelter	640.00
CBS Properties	Welfare Rent	800.00
Century Business	Maintenance Contracts	171.38
Centurylink	Telephone	58.57
Chagolla, Albert	Interpreters	25.00
Computer Forensic	Professional Services	1,190.00
Constellation	Natural Gas	6,655.48
Correctional Medical	Contract Services	21,666.66
Creative Product	Other Supplies	1,942.32
Dakota Fluid Power	Parts Inventory	486.86
Dakota Fluid Power	Truck Repairs & Maintenance	-28.81
Dakota Lettering	Uniform Allowance	219.80
Dakota Point Apt	Welfare Rent	677.00
Dakotaland Autoglass	Automotive/Small Equipment	190.00
Danko Emergency Equip	Automotive/Small Equipment	700.00
Dataspec	Data Processing Equipment	449.00
David Stageberg	Sign Deposits	50.00

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Decastro Law	Attorney Fees	5,884.40
Dell Marketing	Data Processing Equipment	2,686.33
Dematteo Law	Attorney Fees	313.00
Double H Paving	Snow Removal	6,425.00
Dufault, Helena	Bd Evaluations Minnehaha	382.50
Erpenbach, John E	Recruitment	1,275.00
Family Service	Insurance-Other Costs	630.00
Fastenal	Sign Supply Inventory	64.23
Fastenal	Small Tools & Shop Supplies	59.31
Fastenal	Truck Repairs & Maintenance	13.55
Ferguson Enterp	Small Tools & Shop Supplies	13.30
Fleetpride	Truck Repairs & Maintenance	124.65
Foster, Glenn	Volunteer Pers Items	150.00
Fred The Fixer	Building Repairs & Maintenance	50.00
Fred The Fixer	HHS Maintenance	9.50
Fred The Fixer	Small Tools & Shop Supplies	18.00
G&H Distributing	Truck Repairs & Maintenance	49.71
G&R Controls	Coliseum	270.00
G&R Controls	Heat, Vent & AC Repairs	135.00
George, Aaron	Welfare Rent	500.00
Goodin	Jail Repairs & Maintenance	112.50
Graham Tire	Automotive/Small Equipment	600.00
Graham Tire	Truck Repairs & Maintenance	80.00
Grainger	Heat, Vent & AC Repairs	109.61
Guzman, Sandra V	Interpreters	100.00
Hanson, Michael W	Attorney Fees	514.80
Hcc Life Insurance	Insurance Costs-Stop/Loss	1,460.86
Heritage Funeral Hom	Burials	2,000.00
Horn Law	Attorney Fees	217.80
Humboldt Fire & Amb	Transportation	600.00
HyVee	Pharmacies	145.86
Ideal Yardware	Road Maint & Material	359.51
Interlakes Community	Miscellaneous Expense	2,040.00
JCL Solutions	Inmate Supplies	924.00
JCL Solutions	Kitchen/Cleaning Supplies	920.17
Jimmy Johns	Jury Fees	194.62
Jimsco	Welfare Rent	500.00
Katterhagen, Mark	Bd Exp Fees Yankton	94.50
Kerri Cook Huber	Bd Exp Fees Yankton	50.00
Kone	Coliseum	185.88
Kyra Enterprises	Motels	885.00
Lamp	Interpreters	37.50
Language Testing	Professional Services	124.00
Lassegaard, Samuel C	Welfare Rent	475.00
Laughlin Law	Attorney Fees	2,081.60
Lewno Law	Bd Exp Fees Yankton	1,021.25
Lockwood & Zahrbock	Attorney Fees	1,992.23
Lockwood, Darcy	Bd Exp Fees Yankton	94.50
Lopez, Rebeca	Interpreters	75.00
Loving, Philip	Bd Evaluations Minnehaha	5,940.14
Majestic Ridge Limit	One Sioux Falls-Shelter	975.00
Malloy Electric	Coliseum	199.57
Midamerican Energy	Natural Gas	2,461.95
Midamerican Energy	One Sioux Falls-Shelter	199.81
Midcontinent Comm	Amounts Held For Others	155.00
Midwest Oil	Gas Oil & Diesel	878.62
Midwest Oil	Parts Inventory	346.78
Midwest Wellness	Professional Services	11,700.00
Napa Auto Parts	Automotive/Small Equipment	110.56
Natl Assoc For Pub	Education & Training	500.00
Natl Assoc For Pub	Memberships	1,000.00
Nguyen, Lam	Interpreters	50.00
Olivier Miles Holtz	Attorney Fees	1,590.80
Olson Law Firm	Attorney Fees	164.50

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Overhead Door	Outside Repair	239.79
Pfeifer Implement	Motor/Machine/Equipment Repair	125.43
Pine Meadows Com	Welfare Rent	700.00
Pioneer Enterprises	Burials	3,000.00
Prestox	Outside Repair	510.00
Price, Thomas L	Attorney Fees	2,400.00
Price, Thomas L	Professional Services	1,200.00
Qualified Presort	Postage	116.15
Rd Welding & Fabric	Building Repairs & Maintenance	1,500.00
Reliance Telephone	Telephone	3.50
Richard D & Nancy V	Sign Deposits	50.00
Ridgeview Apts	Welfare Rent	800.00
Roberts, Yvonne	Welfare Rent	475.00
Rotorooter	Building Repairs & Maintenance	138.00
Sanford	One Sioux Falls-Shelter	550.00
Sanford	Other Medical Services	2,006.00
Sanford	Professional Services	155.13
Sanford	Welfare Rent	500.00
Sanford Clinic	Other Medical Services	511.00
Sanitation Products	Truck Repairs & Maintenance	1,068.47
Sanitation Products	Trucks/Tractors/Trailers	279,618.00
Schwartzle Real Est	Welfare Rent	795.00
Scilawforensics	Professional Services	3,850.00
SD Sheriffs Assoc	Education & Training	230.00
Sechser, Jenna	Court Reporters	595.80
SF Specialty Hospit	Insurance-Other Costs	435.00
SF Specialty Hospit	Professional Services	469.00
SF Specialty Hospit	Recruitment	488.00
Sioux Falls City	Water Sewer	7,117.87
State of SD	Amts Held-Daily Scram	3,079.00
State of SD	Amts Held-Remote Breath	593.00
State of SD	Architects & Engineers	1,775.30
State of SD	Outside Repair	11.55
State of SD	Printing/Forms	29.25
Streichers	Ammunition	1,386.56
Summit Food Service	Inmate Supplies	81.45
Technology Heights	Welfare Rent	1,000.00
Terveen Manufactured	One Sioux Falls-Shelter	1,500.00
Terveen Manufactured	Welfare Rent	700.00
Tim Hartmann	Business Travel	82.74
Timekeeping Systems	Safety & Rescue Equipment	133.57
Tristate Garage Door	Jail Repairs & Maintenance	202.50
Tri-State Nursing	Professional Services	2,956.63
Tschetter & Adams	Attorney Fees	350.54
Tzadik Sioux Falls	One Sioux Falls-Shelter	925.00
Tzadik Sioux Falls	Welfare Rent	700.00
Tzadik Woodlake	One Sioux Falls-Shelter	1,280.00
US Foods	Professional Services	341.89
US Testing Equip	Lease-Rental Agreement	1,335.00
Vaisala	Truck Repairs & Maintenance	418.84
Varitech Industries	Automotive/Small Equipment	1,180.77
Vogel Motors	Gas Oil & Diesel	40.00
Weerheim Law	Bd Exp Fees Minnehaha	2,650.50
Woods Fuller Shultz	Professional Services	7,494.68
Xcel Energy	Electricity	48,058.59
Xcel Energy	One Sioux Falls-Shelter	1,555.68
Xcel Energy	Welfare Utilities	284.38
Xigent Solutions	Data Processing Equipment	1,154.99
Yankton County	Return Of Service	250.00

## February 2021 Salaries Paid

Commission	Salaries	\$32,483.30
Auditor	Salaries	\$49,028.46

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Treasurer	Salaries	\$84,219.68
Information Technology	Salaries	\$78,608.24
States Attorney	Salaries	\$334,017.06
Public Defender	Salaries	\$197,706.60
Public Advocate	Salaries	\$70,178.68
Facilities	Salaries	\$48,273.66
Equalization	Salaries	\$85,558.58
Register Of Deeds	Salaries	\$52,695.87
Human Resources	Salaries	\$27,333.00
Sheriff	Salaries	\$1,094,691.64
Juvenile Detention Center	Salaries	\$162,823.03
Highway	Salaries	\$145,738.30
Human Services	Salaries	\$137,095.48
Museum	Salaries	\$74,073.20
Planning	Salaries	\$38,558.40
Extension	Salaries	\$2,784.48

## REPORTS

The December 2020 Minnehaha County Coroner Report was received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Heiberger, seconded by Barth, to approve the following personnel changes. 4 ayes.

### New Hires

1. To hire Stephen Frahm, Zachary Lorenzo, Travis Park, Victorien Messori, Cory Johnson, and Kenzie Holsinger, as Correctional Officers for the Jail at \$19.86/hour (13/1) effective 3/8/2021.
2. Wendy Bruemmer, Corrections Systems Operator for the Jail, at \$17.13/hour (10/1) effective 3/8/2021.
3. Darren Bryant, variable hour Safe Home Program Worker for Safe Home, at \$15.50/hour effective 3/1/2021.
4. Colleen Moran, Senior Deputy State's Attorney for the State's Attorney's Office, at \$3,250.40/biweekly (22/8) effective 3/15/2021.

### Promotions

1. To promote Ashley Lopez and Selina Betancourt from variable hour Juvenile Correctional Workers to Juvenile Correctional Officers I for the Juvenile Detention Center at \$18.89/hour (12/1) effective 3/6/2021.

### Step Increases

1. Mary Zeeb, Property Tax Administrator for the Auditor's Office, at \$34.19/hour (19/11) effective 3/7/2021.
2. Beau Blouin, Senior Trial Attorney for the Public Defender's Office, at \$3,415.20/biweekly (23/6) effective 3/7/2021.
3. Stephen Willcox and Amy Thrun, Correctional Officers for the Jail, at \$20.35/hour (13/2) effective 1/21/2021.
4. Nicholas Rebnord, Corporal for the Jail, at \$26.05/hour (17/4) effective 1/13/2021.
5. Adam Eschen, Deputy Sheriff for the Sheriff's Office, at \$25.42/hour (17/3) effective 3/4/2021.

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6. Richard Johnson, Deputy Sheriff for the Sheriff's Office, at \$25.42/hour (17/3) effective 3/11/2021.
7. Phillip Ryan, Deputy Sheriff for the Sheriff's Office, at \$26.05/hour (17/4) effective 3/5/2021.

#### Other Salary Changes

1. To record the interim salaries for Shannon Schultz, Assistant Highway Supervisor for the Highway Department, at \$4,265.60/biweekly and Hank Trumble, Operations Manager for the Highway Department, at \$3,018.40/biweekly.

#### Special Personnel Action

To recognize the following significant employee anniversaries for March 2021: 5 years – Cory Hartley and Jacob Chrans; and 20 years – Sandy Kinder.

To record volunteers in County Departments for February 2021. This list is on file at Human Resources.

MOTION by Bender, seconded by Barth, to approve temporarily hiring one attorney over the authorized payroll budget for the State's Attorney's Office through April 2021. 4 ayes.

#### ABATEMENTS

Upon the request of Chris Lilla, Director of Equalization, MOTION by Heiberger, seconded by Barth, to approve the following 2020 property tax abatements representing tax exempt status for the City of Hartford: a) Parcel ID 23390 in the amount of \$232.70 on the property legally described as Lots 1 & 2 & S  $\frac{3}{4}$  3 Block 4 Hartford City Proper, b) Parcel ID 23391 in the amount of \$156.23 on the property legally described as N  $\frac{1}{4}$  Lot 3 & All 4 Block 4 Hartford City Proper, c) Parcel ID 23392 in the amount of \$104.15 on the property legally described as Lot 5 Block 4 Hartford City Proper, d) Parcel ID 23393 in the amount of \$226.22 on the property legally described as Lot 6 Block 4 Hartford City Proper, e) Parcel ID 23394 in the amount of \$104.15 on the property legally described as Lot 7 Block 4 Hartford City Proper, f) Parcel ID 23395 in the amount of \$104.15 on the property legally described as Lot 8 Block 4 Hartford City Proper. By roll call vote: 4 ayes.

Upon the request of Chris Lilla, Director of Equalization, MOTION by Heiberger, seconded by Barth, to approve an abatement of 2020 property taxes for Rod and Jeanne Bethke, 3204 N Highland Ave, Sioux Falls, in the amount of \$217.12 on Parcel ID 41034 to correct an error. By roll call vote: 4 ayes.

Upon the request of Chris Lilla, Director of Equalization, MOTION by Barth, seconded by Heiberger, to approve an abatement of 2020 property taxes for UR Properties LLC, 823 W 22<sup>nd</sup> St, Sioux Falls, in the amount of \$781.43 on Parcel ID 41630 representing fire damage on the property. By roll call vote: 4 ayes.

Upon the request of Chris Lilla, Director of Equalization, MOTION by Heiberger, seconded by Barth, to approve an abatement of 2020 property taxes for Burns Family Limited Partnership in the amount of \$6,898.00 on Parcel ID 86869 on the property legally described as SW1/4 30-101-48 Sioux Falls City Unplatted representing Ag land. By roll call vote: 4 ayes.

Upon the request of Chris Lilla, Director of Equalization, MOTION by Barth, seconded by Heiberger, to approve the following 2020 property tax abatements representing the Elderly Assessment Freeze: i) Parcel ID 36252, 3505 E 25<sup>th</sup> St, Sioux Falls, in the amount of \$581.29; and j) Parcel ID 46221, 521 N Franklin Ave, Sioux Falls, in the amount of \$334.33. By roll call vote: 4 ayes.

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## BRIEFINGS

Item 10, Briefing on the County Coroner and Medical Examiner Services was moved to take place after Item 11, Briefing on Children's Inn Services.

Amy Carter, Children's Inn Operations Director, and Michelle Lavalley, Children's Home Society CEO, gave a briefing on the Children's Inn highlighting the following areas: programs and services, ten-year comparison statistics, a building project for facility expansion, average cost per shelter day, and funding sources. The groundbreaking for their new facility is May 5, 2021.

Dr. Kenneth Snell, Coroner/Medical Examiner, gave a briefing on the Minnehaha County Coroner and Medical Examiner's Office for 2020 highlighting the following areas: 2020 case data, the primary causes of death, budget increases, and an increasing case load.

Jesse Fonkert, Sioux Metro Growth Alliance Executive Director, presented on the Sioux Metro Growth Alliance, formerly the Minnehaha County and Lincoln County Economic Development Associations. Mr. Fonkert spoke on the Alliance's composition, funding, name change, mission, vision, and investors.

Cindy Dannenbring, Inter-Lakes Community Action Partnerships Executive Director, and Tammie Denning, Director of Heartland House, gave a presentation on the range of programs and services offered to assist participants working to reach and maintain an optimum level of self-sufficiency and the impacts of COVID-19. Ms. Denning also spoke on their work with SD CARES.

Monte Watembach, Information Technology Director, gave a briefing on the Minnehaha County Information Technology Department highlighting completed projects, current projects, future opportunities, and a staffing request for a Security Administrator.

## AGREEMENT

Jason Gearman, Emergency Management Director, presented a Sub-Recipient Agreement between Minnehaha County and the South Dakota Department of Public Safety for the 2020 Local Emergency Management Performance Grant (LEMPG), COVID-19 Supplemental. In October 2020, the Emergency Management Department applied through the State for an equipment upgrade to the Emergency Management Classroom that would be a 50% match. On February 11, 2021, the State approved the Minnehaha County Emergency Management Classroom Virtual Learning Project with a total project cost of \$4,139.89. The LEMPG would provide funding in the amount of \$2,069.95. The County will be responsible for the remaining funds. MOTION by Barth, seconded by Heiberger, to authorize the Chair to sign the Sub-Recipient Agreement between Minnehaha County and the South Dakota Department of Public Safety, Office of Emergency Management for the 2020 Local Emergency Management Performance Grant, COVID-19 Supplemental. 4 ayes.

## RESOLUTION

Upon the request of Craig Dewey, Assistant Commission Administrative Officer, MOTION by Heiberger, seconded by Barth, to approve Resolution MC21-13, a resolution authorizing the Minnehaha County Commission Administrative Officer to execute documents for closing the County Gravel Pit sale. By roll call vote: 4 ayes.

### **RESOLUTION MC21-13**

#### **RESOLUTION AUTHORIZING THE MINNEHaha COUNTY COMMISSION ADMINISTRATIVE OFFICER TO EXECUTE DOCUMENTS FOR CLOSING**

**WHEREAS**, after due notice and advertisement, the County Auditor offered for sale on February 8, 2021, at public auction, the following described surplus real property:

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**Tract 1 Sierra Addition in the SE1/4SE1/4 of Section 6, Township 101 North, Range 50 West of the 5th P.M., Minnehaha County, South Dakota, according to the recorded Plat thereof**

**WHEREAS**, the County received a bid from Great Bear Sand & Gravel, LLC in the sum of Two Million Twenty-Five Thousand Dollars (\$ 2,025,000.00), which sum was the highest and best bid for said property; and

**WHEREAS**, the Minnehaha County Commission has approved the sale as set forth above, and the Commission Chairman is authorized to sign the Purchase Agreement and Warranty Deed therefor.

**WHEREAS**, the closing of the Purchase Agreement between Minnehaha County and Great Bear Sand & Gravel, LLC, is scheduled for **\*\*\***(day of week)**\*\***, **\*\***(month)**\*\*** **\*(date)\*\***, 2021; and

**NOW, THEREFORE, BE IT RESOLVED** by the Minnehaha County Board of Commissioners that the Commission Administrative Officer or the Assistant Commission Administrative Officer is authorized to execute any necessary additional documents required for closing the real estate transaction involving the Purchase Agreement between Minnehaha County and Great Bear Sand & Gravel, LLC;

**AND BE IT FURTHER RESOLVED**, that this Resolution be placed on file with the Minnehaha County Auditor, and a copy attached to any copy of the closing documents prepared by the closing agent.

Dated this 2<sup>nd</sup> day of March, 2021.

BOARD OF COUNTY COMMISSIONERS  
Dean Karsky  
Chair

ATTEST:  
Olivia Larson, Deputy  
County Auditor

LEGISLATIVE UPDATE

Carol Muller, Commission Administrative Officer, reported on the 2021 Legislative Session bills that impact Minnehaha County.

LIAISON REPORTS

Commissioner Barth reported that there were no appeals of the decisions made by the Planning Commission at their last meeting.

NEW BUSINESS

Commissioner Bender congratulated the Brandon Valley Wrestling Team for their State title this past weekend.

OLD BUSINESS

Upon the suggestion of Commissioner Heiberger, the Commissioners and Carol Muller, Commission Administrative Officer, discussed whether or not the second Tuesday of each month would continue to be a non-Commission Meeting day.

MOTION by Bender, seconded by Heiberger, to recess the Minnehaha County Commission Meeting. 4 ayes.

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MOTION by Barth, seconded by Bender, to reconvene the Minnehaha County Commission Meeting. 4 ayes.

MOTION by Barth, seconded by Bender, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 4 ayes.

MOTION by Heiberger, seconded by Barth, to adjourn. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday March 16, 2021.

APPROVED BY THE COMMISSION:

Dean Karsky

Chair

ATTEST:

Olivia Larson

Deputy Auditor