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THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. January 28, 2020, pursuant to adjournment on January 21, 2020. Commissioners present were: Barth, Bender, Heiberger, and Karsky. Commissioner Beninga was absent. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State’s Attorney.

Judge Robin Houwman administered the Oath of Office to appointed State’s Attorney Crystal Johnson. State’s Attorney Johnson spoke on her passion for prosecution and thanked the Commission, Judge Houwman, her family, and her friends.

MOTION by Barth, seconded by Heiberger, to amend the total Bills to be Paid, Item 3, on the agenda from \$580,542.73 to \$580,543.73. 4 ayes.

MOTION by Heiberger, second by Karsky, to approve the agenda as amended. 4 ayes.

MINUTES APPROVAL

MOTION by Barth, seconded by Karsky, to approve the January 21, 2020, Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$580,543.73. 4 ayes.

3D Specialties	Road Maint & Material	744.58
A&B Business	Lease-Rental Agmt	255.69
A&B Business	Maint Contracts	268.03
Aaron George Prop	Welfare Rent	1,150.00
Advanced Pest Sol	Maint Contracts	70.00
Airway Svc	Automotive/Small Equip	3,465.17
Airway Svc	Gas Oil & Diesel	241.70
All Star Investigat	Professional Svcs	487.50
Angel, Edward P	Attorney Fees	3,005.90
AT&T	Safety & Rescue Equip	43.23
Avera McKennan	Hospitals	29,900.00
Avera McKennan	Other Medical Svcs	2,643.67
Avera McKennan	Physicians	413.58
Axis Forensic Toxic	Lab Costs	764.00
Bauer Built	Truck Repairs & Maint	55.00
Best Choice Carpet	Building Repairs & Maint	650.95
Boyce Law	Attorney Fees	10,722.11
Bridgewood	Welfare Rent	224.00
Century Business	Maint Contracts	297.59
Centurylink	Telephone	54.79
Centurylink Long Dis	Telephone	83.55
Certified Languages	Interpreters	27.55
Cluckin Good Chicken	Jury Fees	177.96
Computer Forensic	Attorney Fees	1,030.00
Computer Forensic	Clinics Auxiliary Svcs	750.00
Com-Tec	Lease-Rental Agmt	5,122.00
Constellation	Natural Gas	14,359.76
Dakota Point Apt	Welfare Rent	500.00
Dakota Riggers & Too	Truck Repairs & Maint	250.32
Deans Distributing	Small Tools & Shop Sup	144.45
Decisionone	Maint Contracts	168.52
Dell Marketing	Data Processing Equip	1,673.39
Derhagopian Law	Attorney Fees	2,888.00
DLRS Properties	Welfare Rent	700.00
Eccles, Frank	Welfare Rent	650.00

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EH Hospitality	Motels	875.00
Eich Law	Attorney Fees	1,500.00
Eich Law	Child Defense Attorney	4,166.67
Embe	Education & Training	100.00
English Law	Attorney Fees	1,500.00
Etterman Enterprises	Small Tools & Shop Sup	132.65
Family Svc	Insurance-Other Costs	1,040.00
First Dakota Title	Real Estate Studies	170.00
Fleetpride	Parts Inventory	172.62
Garretson Community	Ambulance Svcs	25,000.00
Garretson Gazette	Publishing Fees	3,166.34
George, Aaron	Motels	600.00
George, Aaron	Welfare Rent	975.00
Global Tel Link	Telephone	4.35
Goebel Printing	Office Sup	49.64
Goebel Printing	Printing/Forms	702.74
Golden West	Telephone	40.02
Graham Tire Down	Automotive/Small Equip	871.03
Graham Tire North	Automotive/Small Equip	584.00
Guzman, Sandra V	Interpreters	100.00
Hartford's Best Pain	Automotive/Small Equip	4,169.75
Heartland Funeral	Burials	1,204.00
Hewlett Packard	Data Processing Equip	274.46
Horizon Agency	Insurance Admin Fee	2,801.50
Horizon Apts	Welfare Rent	832.00
HyVee	MacArthur SJC Grant	318.93
I State Truck Center	Truck Repairs & Maint	3,097.87
Innovative Office	Office Sup	18.25
Interstate Office	Office Sup	265.73
Iteris	Professional Svcs	13,620.00
Jeff Larson Law	Child Defense Attorney	2,700.05
Jefferson Partners	Transportation	1,729.20
John E Reid & Assoc	Education & Training	1,575.00
Johnson, Erin M	Bd Exp Fees Minnehaha	4,598.00
Johnson, Erin M	Crisis Intervention Program	152.00
Johnson, Richard L	Child Defense Attorney	1,590.45
Knecht, Andrew J	Attorney Fees	1,661.50
Kruse Law	Child Defense Attorney	4,166.67
Kull, Lisa	Court Reporters	140.60
Kyra Enterprises	Motels	390.00
Lacey Rentals	Lease-Rental Agmt	112.00
Lamp	Interpreters	90.00
Landeen Law	Attorney Fees	1,500.00
Laughlin Law	Attorney Fees	1,568.35
Laughlin Law	Child Defense Attorney	1,533.40
Leiss, Matthew W	Welfare Rent	700.00
Lentz Funeral Home	Burials	2,000.00
Lewis & Clark Behav	Bd Evals Yankton	1,958.00
Lexisnexis Matthew B	Subscriptions	515.00
Loving, Philip	Bd Evals Minnehaha	4,027.50
Luther, Jeff	Medical Director	2,500.00
Lutheran Social Svcs	Diversion Programs	2,101.85
Lutheran Social Svcs	Evening Report Center	6,176.12
Lutheran Social Svcs	Shelter Care/Rcptn Cntr	83,796.05
Malloy Electric	Truck Repairs & Maint	14.59
Manatron	Professional Svcs	20,850.27
Mark Honerman	Education & Training	149.50
Mcgovern, Mike	Uniform Allowance	314.48
Mcleods Printing	Printing/Forms	149.90
Menard	Bridge Repair & Maint	21.77

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Metro Coms	Clinics Auxiliary Svcs	200.00
Midamerican Energy	Natural Gas	633.01
Midstates Utility	Small Tools & Shop Sup	71.64
Midwest Oil	Small Tools & Shop Sup	106.01
Minnehaha Cnty Econ	Misc Exp	5,500.00
Minnehaha Cnty	Furniture & Office Equip	540.00
Myers & Billion	Attorney Fees	1,979.98
NASW-SD	Education & Training	878.40
Nebraska Salt & Gr	Road Material Inventory	18,409.76
Nicholas McGlothlen	Education & Training	250.00
Novak	Trash Removal	376.01
Nybergs Ace Hardware	Automotive/Small Equip	9.49
Nybergs Ace Hardware	Office Sup	9.49
Oconnor	Building Repairs & Maint	574.90
P&G Townhomes	Welfare Rent	700.00
Pettigrew Heights	Welfare Rent	436.00
Pfeifer Implement	Hvy Equip Rprs & Maint	136.64
Pioneer Enterprises	Burials	6,000.00
Prahm Construction	Contracted Construction	56,450.00
Premier Real Estate	Welfare Rent	652.00
Prestox	Professional Svcs	58.00
Pudenz, Philip	Welfare Rent	700.00
Qualified Presort	Postage	200.00
Quality Efficiencies	Motels	625.00
RDO Construction	Hvy Equip Rprs & Maint	741.92
Reynolds Law	Child Defense Attorney	4,166.67
Riverview Park	Welfare Rent	366.00
Rocky Mountain Inst	Witness Fees/Exps	700.00
Sage Projects Cons	MacArthur SJC Grant	580.00
Sanford	Clinics Auxiliary Svcs	56.50
Sanford	Other Medical Svcs	7,893.91
Sanford Clinic	Contract Svcs	25,180.73
Sanford Health Plan	Insurance Admin Fee	3,050.00
Sanford Home Medical	Medical Equip	189.60
SD Human Svcs Ctr	Clinics Auxiliary Svcs	44.40
SF Specialty Hospit	Insurance Other Costs	372.00
SF Specialty Hospit	Professional Svcs	563.00
SF Specialty Hospit	Recruitment	410.00
SHI International	Data Processing Equip	315.00
Sioux Area Metro	Bus Passes	2,012.50
Sioux Empire Fair	Misc Exp	12,500.00
Sioux Falls Area Cha	Misc Exp	180.00
Sioux Falls Area Hum	Misc Exp	292.68
Sioux Falls City	Electricity	12,249.37
Sioux Falls City	Water Sewer	15,592.85
Sioux Falls Rubber	Office Sup	77.45
Sioux Valley Energy	Welfare Utilities	242.00
Solarwinds	Maint Contracts	2,435.00
Southeastern Behav	Professional Svcs	2,850.00
State of SD	Data Communications	113.00
Terveen Manufactured	Welfare Rent	460.00
Thomson Reuters	Books	52.60
Thomson Reuters	Legal Research	2,408.34
Three In One	Professional Svcs	3,120.00
Tony's Catering	Misc Exp	389.70
Tschetter & Adams	Attorney Fees	5,445.56
Tzadik Sioux Falls I	Welfare Rent	700.00
Tzadik Sioux Falls P	Welfare Rent	3,725.00
UPS	Postage	22.17
US Treasury	Due To Other Govts	14,251.60

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US Treasury	Tax Deed	3,654.85
Vavra, Jeff	Welfare Rent	445.00
Ver Beek, Kelsey	Attorney Fees	2,762.86
Voisin, Alexander	Business Travel	26.04
Wayne Feddersen	Automotive/Small Equip	21.17
Weerheim Law	Bd Exp Fees Minnehaha	2,470.00
Weerheim Law Office	Crisis Intervention Program	123.50
Weldetensae, Mengist	Welfare Rent	680.00
Whittier Apts	Welfare Rent	203.00
Xcel Energy	Electricity	21,087.18
Xcel Energy	Welfare Utilities	575.46
Yankton Cnty	Return Of Svc	250.00
Yellowrobe, Luke	ICWA Professional Svcs	27,881.00

REPORTS

The Auditor's Office Financial Reports for December 2019, the December 2019 Juvenile Detention Center Report, the 2019 4th Quarter Juvenile Detention Center Report, and the Sioux Empire Fair Association Audit Report for 2018 and 2017 were received and placed on file in the Auditor's Office. Vicki Huitt, Accounting Manager, reported on the following Auditor's Office Financial Reports: General Fund Cash Balance Report, Highway Fund Cash Balance Report, the General Fund YTD Expenditures Report, and the General Fund YTD Revenue Report.

PERSONNEL

MOTION by Heiberger, seconded by Barth, to approve the following personnel changes. 4 ayes.

New Hires

1. Scott McGaha, Road Maintenance Team Member for the Highway, at \$18.52/hour (12/1) effective 1/29/20.
2. Elizabeth Schley, Administrative Secretary for Extension, at \$16.79/hour (10/1) effective 2/3/20.

Step Increases

1. Corey Stanley, Deputy Sheriff for the Sheriff's Office, at \$34.34/hour (17/16) effective 1/15/20.
2. Elliott Crayne, Deputy Sheriff for the Sheriff's Office, at \$34.34/hour (17/16) effective 1/27/20.
3. Cara Nadolski, Caseworker for Human Services, at \$28.90/hour (16/11) effective 1/19/20.
4. Randy Dobberpuhl, Caseworker for Human Services, at \$30.36/hour (16/13) effective 12/27/19.

Other

1. To begin SWAT specialty pay for Jason Roeder, Deputy Sheriff for the Sheriff's Office, resulting in a rate of \$25.42/hour effective 1/25/20.
2. To approve leave without pay over 40 consecutive hours for Monica Honkamp, Senior Property Technician for Equalization, from 1/6/20 through 1/21/20.

BRIEFINGS

Jason Gearman, Emergency Management Director, gave a briefing on the spring flood outlook highlighting the moisture level, the aquifer level, the Big Sioux River, current snow depths, national trends, a moderate to severe flood expectancy, and preparation efforts.

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Dave Johnson, Glory House Executive Director, gave a briefing on the Glory House Apartments completed in Mid-December, their capital campaign, their budget, the Glory House Treatment Facility, accreditation by the South Dakota Department of Social Services, and current staffing.

BID AWARD

DJ Buthe, Highway Superintendent, reported on the January 8, 2020, bid opening for Bid #20-01, Highway Project MC20-02, Mill and Asphalt Overlay. Seven bids were received from the following companies: Double H Paving, Inc., \$2,941,562.73; Duininck, Inc., \$3,118,986.81; Central Specialties, Inc., \$3,149,636.74; Black Top Paving, \$3,295,950.25; Bituminous Paving, Inc., \$3,306,149.30; Asphalt Surfacing Company, \$3,405,535.54; and Myrl and Roy's Paving, Inc., \$4,183,527.93. Staff recommended awarding the bid to the low bidder, Double H Paving, Inc. The engineer's estimate was \$3,115,013.49. MOTION by Karsky, seconded by Barth, to award Bid #20-01, Highway Project MC20-02, Mill and Asphalt Overlay, to Double H Paving, Inc. in the amount of \$2,941,562.73, and to authorize the Chair to sign the contractor contract. By roll call vote: 4 ayes.

PRESENTATION

DJ Buthe, Highway Superintendent, presented the 2020 Highway Department Update including positive outcomes in 2019, current projects, and future opportunities.

APPOINTMENT

Carol Muller, Commission Administrative Officer, requested the appointment of Commissioner Karsky to the Sioux Empire Triage Center Board. Commissioner Karsky has been serving as the liaison for the triage center project. The proposed board of directors will include representatives from the City of Sioux Falls, Minnehaha County, Avera Health, and Sanford Health. Participation agreements will be established at a later date after the finalization of the board members. MOTION by Heiberger, seconded by Barth, to appoint Commissioner Karsky to the Sioux Empire Triage Center Board. By roll call vote: 4 ayes.

LEGISLATIVE UPDATE

Carol Muller, Commission Administrative Officer, gave an update and status report of the 2020 Legislative Session on bills that impact Minnehaha County specifically highlighting Senate Bill 68 and Senate Bill 70. Ms. Muller was directed to have a resolution drafted regarding Senate Bill 70 for action at the next Commission Meeting.

Commissioner Karsky left the meeting.

LIAISON REPORT

Commissioner Barth reported on the January 27, 2020, Planning Commission Meeting where Bonnie Duffy and Becky Randall were elected as Chair and Vice Chair respectively. Upon the request of Commissioner Barth, Scott Anderson, Planning Director, spoke on the City of Hartford's Planning & Zoning Meeting to take place on January 28, 2020, at 7:00 p.m. at the American Legion Hall where they will be discussing the proposed joint zoning jurisdiction.

NEW BUSINESS

Chris Lilla, Director of Equalization, reported that assessment notices with 2020 values will be mailed out by March 1, 2020. The deadline to appeal 2020 values is Thursday, March 12, 2020. The Local Board of

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Equalization meetings will begin on March 16, 2020, and end on March 20, 2020. The assessment notices do include whether or not a property is designated as owner occupied.

MOTION by Heiberger, seconded by Barth, to adjourn the Minnehaha County Commission Meeting. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, February 4, 2020.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor