

04/17/2018

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. April 17, 2018, pursuant to adjournment on April 10, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Karsky, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Barth, approve the April 10, 2018, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$465,046.64. 5 ayes.

A&B Business	Lease-Rental	151.86	A&B Business	Maint	739.44
A Bar K	Automotive	293.65	A To Z World Language	Interpreters	1,822.50
Active Data Systems	Other Prof	2,405.00	Active Generations	Advertising	94.00
Advantage Property	Welfare Rent	700.00	Airgas	Lease-Rental	43.85
Airway Svc	Automotive	1,099.30	Airway Svc	Gas,Oil,Diesel	160.60
Albertson, Monte	Program Act	60.00	Alice Training	Amounts Held	2,975.00
Allied Oil & Tire	Parts Inv	1,190.00	Alpine Property	Welfare Rent	500.00
Alterations & Tailor	Uniform Allow	80.00	Amazon Digital Svc	Data Process	49.95
Amazon	Data Process	868.21	Amazon	Data Process	361.81
Amazon	Electrical Rep	-1.43	Amazon	Investigators	47.95
Amazon	Maint	99.00	Amazon	Office Supplies	698.90
Amazon	Safe Home Don	107.37	Amazon	Uniform Allow	151.44
Amazon.Com	Data Process	258.47	Amazon.Com	Office Supplies	50.67
American Airlines	Business Trav	2,112.00	Anderson, Carol	Welfare Rent	500.00
Appera	Program Act	35.00	Argus Leader	Advertising	459.54
Argus Leader	Publishing Fee	4,319.55	Audio Playground	Automotive	487.40
Automatic Building	Maint	575.00	Avera Heart	Hospitals	1,845.72
Avera McKennan	Hospitals	7,000.00	Avera McKennan	Psych Evals	750.00
Axis Forensic Toxicol	Lab Costs	1,560.00	Babinski Properties	Welfare Rent	545.00
Baldwin Supply	Coliseum Main	545.55	Baldwin Supply	Jail Repairs	227.14
Banner Associates	Architects	1,082.50	Barnes & Noble	Books	39.96
Batteries Plus Bulbs	Safety & Res	225.00	Battle Creek Steak	Other Misc	138.73
Billion Empire Motor	Automotive	50.80	BJ's Country Store	Gas,Oil,Diesel	42.69
Boyer Trucks	Truck Repair	28.44	BP Products	Gas,Oil,Diesel	60.07
Brown & Saenger	Office Supplies	8.55	Bruxvoort, Jordan	Interpreters	25.00
Builders Supply	Building Repair	167.25	Builders Supply	HHS Maint	21.00
Builders Supply	Jail Repairs	100.70	Building Sprinkler	Maint	219.83
Building Sprinkler	Other Prof	270.00	Campbell Supply	JDC Maint	3.39
Campbell Supply	Small Tools	105.19	Careerbuilder	Publishing Fee	574.00
Caseys	Gas,Oil,Diesel	27.67	CBM Managed Svcs	Board Of Pris	66,497.06
CBM Managed Svcs	Child Care	5,206.34	CBM Managed Svcs	Inmate Supplies	100.51
Cegelske, Zac	Education	160.00	Cenex Sisseton	Gas,Oil,Diesel	36.51
Centurylink	Contract Svc	13.42	Centurylink	Telephone	1,711.67
Cheney Lake	Welfare Rent	395.00	Christensen, Kecia	Hospital Prep	239.42
CHS	Gas,Oil,Diesel	83.58	Chula Vista Resort	Business Trav	144.82
Clark Convenience	Gas,Oil,Diesel	25.79	Clark	Gas,Oil,Diesel	42.00
Computer Forensic	Other Prof	500.00	Conoco	Gas,Oil,Diesel	44.81
Conoco	Other Misc	1.69	Costco	Janitorial	38.97
Costco	Water Sewer	17.94	Counseling Resources	Attorney Fees	1,200.00
Courtyard By Marriot	Communication	6.99	Crescent Electric	Coliseum	74.48
Culligan Water	Data Process	35.00	Dairy Queen	Supplemental	15.00
Dakota Data Shred	Lease-Rental	77.76	Dakota Data Shred	Office Supplies	213.90
Dakota Law	Attorney Fees	799.49	Dakota Law	Child Defense	924.10
Dakota Psychological	Psych Evals	3,283.50	Dakota Riggers & Too	Truck Repair	14.40
Dave Ramsey	Expenditures	1,580.00	Dave Syverson	Automotive	1,131.12
Dean Schaefer Court	Court Reporter	909.00	Decastro Law Office	Attorney Fees	2,237.20
Dell Rapids Com	Ambulance Svc	12,500.00	Dell Rapids Com	Education	600.00

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Delta Air	Business Trav	541.00	Dick Blick Mail Order	Exhibit Mater	41.48
Diving Unlimited	Volunteer Per	1,377.81	Dons Sinclair	Gas,Oil,Diesel	35.50
Doubletree Hotel	Other Misc	311.60	Dover, Sena S	Bd Eval	990.00
DTV	Subs	249.96	Duffy, Ryan	Attorney Fees	1,171.90
Dust Tex Svc	Janitorial	23.46	Dynamic Svcs	Welfare Rent	500.00
Dynamsoft	Maint	1,269.67	Easykey.Com	Other Supplies	13.90
EH Hospitality	Motels	525.00	Eich Law	Attorney Fees	541.90
Evans, Preston	Investigators	256.20	Exhaust Pros	Trucks/Tract	128,496.00
Falls Community	Other Prof	1,154.71	Fareway Stores	Supplemental	5.99
Fastenal	Jail Repairs	13.77	Fastenal	Small Tools	130.24
Fedex	Office Supplies	42.96	Finberg Family	Welfare Rent	748.00
Fleetpride	Truck Repair	268.00	Flying J	Gas,Oil,Diesel	35.57
Force America	Truck Repair	395.07	G&H Distributing	Small Tools	49.34
G&R Controls	Heat,Vent	120.82	Galls Quartermaster	Uniform Allow	62.00
Galls Quartermaster	Volunteer Per	440.00	Garretson Community	Ambulance Svc	12,500.00
George, Aaron	Welfare Rent	295.00	Goebel Printing	Office Supplies	44.64
Gordys Mapleton	Gas,Oil,Diesel	55.65	Government Finance	Books	28.35
Graham Tire	Automotive	1,270.44	Graham Tire	Gas,Oil,Diesel	66.57
Graham Tire	Automotive	485.04	Grainger	Small Tools	6.62
Grainger	Truck Repair	29.20	Grate Interpreting	Investigators	74.00
Graybar Electric	Electrical Rep	815.25	Graybar Electric	Heat,Vent	300.96
Great Plains	Psych Evals	2,125.00	Guzman, Sandra V	Interpreters	330.71
Hall, Vien V	Interpreters	50.00	Hampton Inn	Other Prof	417.20
Hardy Reynolds Law	Child Defense	169.20	Hauff Mid-America	Uniform Allow	97.40
Heartland Paper	Office Supplies	85.76	Heartland Paper	Small Tools	29.88
Heidepriem, Purtell	Attorney Fees	1,104.79	Heritage Apts	Welfare Rent	264.00
Hodges, Seth	Education	160.00	Holiday Inn	Business Trav	640.48
Holiday Inn Express	Business Trav	228.00	Holiday Inn Express	Travel Heib	171.00
Holiday Inn Express	Travel Kars	57.00	Holiday Mobile Home	Welfare Rent	375.00
Holiday	Gas,Oil,Diesel	51.50	Horizon Apts	Welfare Rent	390.00
Horn Law	Attorney Fees	645.80	HOV Svcs	Microfilming	275.15
Humboldt Fire	Ambulance Svc	12,500.00	HyVee	Expenditures	50.00
HyVee	Hospital Prep	14.77	HyVee	Pharmacies	23.94
HyVee	Supplemental	15.28	Ideal Yardware	Motor/Machine	20.14
Indianapolis	Business Trav	2,435.94	Interstate Office	Office Supplies	564.31
Interstate Office	Postage	9.79	Intl Assoc Of Assess	Education	998.00
Intl Assoc Of Assess	Memberships	300.00	ISI	Interpreters	280.00
JC Penney	Uniform Allow	21.99	Jacks Sinclair	Gas,Oil,Diesel	48.98
JCL Solutions	Janitorial	137.25	Jeff Larson Law	Attorney Fees	2,613.10
Jim & Rons Svc	Other Prof	815.00	Joann Fabric	Exhibit Mater	44.03
Johnson Controls	Repair/Reno	21,481.20	Johnson, Clara	Bd Exp Fees	408.00
Johnson, Richard L	Attorney Fees	2,142.26	Johnstone Supply	Coliseum Main	80.28
Kading, Kunstle & Go	Attorney Fees	2,340.60	Katterhagen, Mark	Attorney Fees	87.00
Kelolandemployment.C	Recruitment	199.00	Kohls	Uniform Allow	59.97
Kolbeck Law	Attorney Fees	1,064.20	Koletzky Law	Attorney Fees	730.40
Kone	Maint	908.31	Kone	Other Prof	63.24
Kone	Outside Repair	9,000.00	Kruse Law	Attorney Fees	775.50
Kruse Law	Child Defense	5,317.25	Kum & Go	Business Trav	85.08
Kum & Go	Gas,Oil,Diesel	116.35	Kyra Enterprises	Motels	620.00
Language Line Svc	Interpreters	350.72	Language Line Svc	Telephone	801.18
Lewis & Clark	Attorney Fees	1,280.00	Lewis Drugs	Child Care	11.96
Lewis Drugs	Clinics Aux	232.09	Lewno Law	Attorney Fees	869.35
Lexisnexis Matthew	Subs	500.00	Light And Siren	Automotive	135.00
Light And Siren	Vehicle Equip	661.61	Light And Siren	2016 JAG Grant	676.39
Little Caesars	Supplemental	25.00	Lohff, Krystal	Bd Eval	1,305.00
Loving, Philip	Bd Eval	4,417.50	Lowe, Cody	Education	160.00
Lyft	Other Misc	23.82	Macs	Small Tools	21.35
Macs World	Education	125.00	Mark Juhl Auto Sport	Automotive	887.35
Mark Juhl Auto Sport	Gas,Oil,Diesel	33.89	Master Blaster	Automotive	70.72
Maxwell Food Equip	Child Care	61.96	McDonalds	Supplemental	15.00
Medstar Paramedic	Transportation	600.00	Menards	Jail Repairs	26.24
Menards	Bldg/Yard Rep	19.98	Metro Communications	Clinics Aux	40.00
MHS Properties	Welfare Rent	675.00	Michaels Purple	Building Repair	95.00
Microsoft Tech	Consultants	-531.44	Midamerican Energy	Natural Gas	4,435.64
Midamerican Energy	Welfare Utilitie	827.58	Midco	Data Com	248.00

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Midco	Telephone	85.00	Mikelson Law	Attorney Fees	542.36
Mini Critters	Child Care	7.99	Monick Pipe & Supply	Correction	60.04
Monick Pipe & Supply	VOA Dakotas	6.80	Myers Billion	Child Defense	4,305.20
Natl Assn Of RC&D	Travel Bart	-515.00	Natl Assn Of School	Memberships	40.00
Natl Assoc Of Crim	Memberships	132.05	Natl Assoc Of Crim	Subs	139.00
Newark	JDC Maint	11.80	Norberg Paints	Building Repair	21.00
North American Resc	Other Supplies	553.04	Novak Sanitary Svc	Trash Removal	300.63
Nybergs Ace Hardware	Other Supplies	19.96	Nybergs Ace Hardware	Small Tools	-39.99
Nystrom Building	JDC Maint	54.00	Oakwood Estates	Welfare Rent	500.00
Office Depot	Data Process	52.07	Office Depot	Office Supplie	1,146.65
Officemax	Office Supplies	21.87	Opticsplanet	Other Supplies	157.45
Oreilly Auto	Automotive	47.48	Oreilly Auto Parts	Automotive	141.79
PC Gold	Other Supplies	21.96	Pennington Cnty	Extradition	15,950.65
Peoplefacts	Recruitment	52.31	Perezruz, Ileana	Interpreters	83.33
Pfeifer Implement	Automotive	933.41	Pfeifer Implement	Motor/Machine	443.85
Pheasantland	Other Supplies	10.80	Pheasantland	Printing/Form	181.70
Phoenix Supply	Inmate Supplie	1,112.00	Pine Knoll	Welfare Rent	255.00
Priceline Hotels	Business Trav	-640.48	Praetorian Group	Business Trav	675.00
Qualified Presort	Postage	378.38	Qualseth, Ryan	Education	160.00
R&L Supply	HHS Maint	3.64	R&L Supply	VOA Dakotas	57.79
Racetrac	Gas,Oil,Diesel	30.26	Radisson Hotel	Business Trav	380.00
Ramkota Inn	Business Trav	114.00	Ramkota Inn	Business Trav	78.97
Ricci, Kiel	Education	316.00	River Greenway Apts	Welfare Rent	335.00
Rods Property	Welfare Rent	1,324.73	Rudolphs Shoes	Uniform Allow	89.99
Safariland	Uniform Allow	294.00	Sage Projects	Innovation Grant	660.00
Sally Beauty	Safe Home Don	98.99	Sanford Laboratories	Lab Costs	101.92
Sanford Pathology	Other Misc	116.00	Satellite Tracking	Program Sup	7,783.75
Schultz, Shannon	Books	18.68	SD Assoc Cnty High	Education	103.50
SD Dept Of Public	Other Misc	157.00	SD One Call	Building Repair	10.50
SD Secretary Of State	Education	30.00	Sears	Jail Repairs	26.58
Secured Account	Data Process	113.63	Security Labs	Maint	325.00
Shell	Gas,Oil,Diesel	30.12	Shopko	Supplemental	10.28
Shopko Store	Child Care	31.78	Shriver, Matthew R	Right Of Way	1,395.66
Singular Payments	Office Supplies	129.00	Sioux Falls Rubber	Office Supplies	71.90
Sioux Falls Two Way	Communication	525.99	Sioux Falls Utilities	Water Sewer	2,260.66
Sioux Falls Utilities	Welfare Utilitie	211.48	Southeast SD Tourism	Advertising	80.00
St Francis House	Other Prof	199.98	Stan Houston Equip	Motor/Machine	216.95
Staples	Office Supplies	37.99	State Of SD	Lab Costs	200.00
State Of SD	Store Sales	128.89	Strange Farrell John	Attorney Fees	4,172.35
Strange Farrell John	Child Defense	115.69	Sturdavants	Automotive	72.93
Subway	Supplemental	10.00	Sunpass Operations	Gas,Oil,Diesel	35.00
Superamerica	Gas,Oil,Diesel	60.54	Szameit, Alexandra	Interpreters	187.50
Tammen Auto & Tire	Automotive	20.52	Target Pharm	Expenditures	200.00
Tesoro	Gas,Oil,Diesel	29.53	The Economist	Subs	152.00
The Home Depot	Collections	8.87	The Mitographers	Small Tools	304.58
The UPS Store	Other Supplies	271.46	The UPS Store	Other Supplies	11.89
The UPS Store	Postage	18.64	Thomson Reuters	Legal Research	2,875.74
Timekeeping Systems	Lease-Rental	1,025.00	Tires Tires Tires	Truck Repair	236.25
Tomacelli's Too	Jury Fees	14.84	Tractor Supply	Small Tools	29.98
Transource Truck	Parts Inv	326.22	Travel Center	Gas,Oil,Diesel	50.26
Triangle Properties	Welfare Rent	500.00	Tristate Garage Door	Building Repair	515.50
Tristate Garage Door	Jail Repairs	125.75	Tschetter & Adams	Attorney Fees	912.87
Ultramax Ammunition	Ammunition	892.00	United Airlines	Business Trav	802.00
University Of South	Education	2,985.00	University Of South	Other Misc	746.25
US Postal Svc	Postage	436.02	Variety Foods	Other Prof	271.38
Variety Foods	Other Supplies	117.42	Vioc	Gas,Oil,Diesel	82.66
Vitalchek Network	HS Donation	48.00	VOA	Other Prof	2,100.00
Wagner, Heidi	Bd Eval	450.00	Walgreens Pharmacy	Other Prof	19.95
Walmart	Automotive	5.68	Walmart	Other Misc	9.60
Walmart	Pharmacies	277.41	Walmart	Office Supplies	3.72
Walmart	Other Misc	97.88	Walmart	Supplemental	111.56
Walmart	Other Misc	80.53	Walmart	Other Supplies	66.72
Walmart	Other Misc	77.50	Walmart	Program Equip	793.37
Walmart	Safe Home Don	8.85	Walmart	Office Supplies	4.37
Wash World Car Wash	Automotive	12.00	Waste Management	Trash Removal	314.01

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Wawa Store	Gas,Oil,Diesel	35.08	Weerheim Law	Attorney Fees	1,297.20
Wilka & Welter	Attorney Fees	725.88	Wilka & Welter	Child Defense	1,499.67
Xcel Energy	Welfare Utilit	1,528.92	Yankton Cnty Sheriff	Return Of Svc	250.00
Yellow Cab	Transportation	26.00	Zahrbock Kool Law	Attorney Fees	345.06
Zep Sales & Svc	Janitorial	248.24	Zep Sales & Svc	Small Tools	149.79
Zimmel, Richard Wayn	Welfare Rent	700.00	1085Argusleadercirc	Child Care	57.41
1085Argusleadercirc	Other Prof	426.63	1085Argusleadercirc	Subs	52.59
3D Specialties	Sign Supply	151.50			

REPORT

The Minnehaha County Human Services 1st Quarter Report, the Minnehaha County Monthly Sheriff’s Report for March 2018, the Highway Department Construction Project Monthly Report for April 2018, the March 2018 Register of Deeds Official Statement of Revenue Report, and the Minnehaha County Auditor’s Account with the County Treasurer as of March 31, 2018, were received and placed on file in the Auditor’s Office.

On Deposit in Banks	
1 st National Bank	22,725,763.87
US Bank (Cash with Trustee)	43,944,264.01
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	25,653.47
Total of Checks and Drafts which have been in the Treasurer’s possession over 3 days	2,426.53
 Total Cash on Hand	 79,698,107.88
Reconciling Items:	
 Total Reconciled Cash on Hand Balance	 79,698,107.88
 Total AS/400 Cash Balance	 79,698,107.88

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 5 ayes.

1. To accept the resignation of Andrew Nielson as Land Surveyor for the Highway effective 4/17/18.
2. To hire Donald Christensen as seasonal Spray Truck Operator for the Highway at \$13.00/hour effective 4/23/18.
3. To accept the resignation of Cyndi Wudel as Tax and License Technician for the Treasurer effective 4/9/18.
4. To accept the voluntary demotion of Janet Eden from Office Manager (14/10) to Legal Office Assistant (10/16) for the State’s Attorney’s Office at \$22.03/hour effective 4/23/18.
5. To hire Tamara Holl as Office Manager (14/6) for the State’s Attorney’s Office at \$20.97/hour effective 4/23/18.
6. To hire Amber Mauricio and David Powers as Appraisers in Training (14/4) for Equalization at \$19.95/hour effective 4/18/18.
7. To hire Laury Lau as Senior Deputy Public Defender (22/7) for the Public Defender’s Office at \$2,816.80/bi-weekly effective 4/23/18.

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8. To hire Alexander Voisin as Deputy Public Defender (22/3) for the Public Defender's Office at \$2,552.00/bi-weekly effective 4/18/18.
9. To accept the resignation of Jonathan Leddige as Senior Deputy Public Defender for the Public Defender's Office effective 4/18/18.
10. To hire Jonathan Kayl as seasonal Grounds Worker for Facilities at \$12.50/hour effective 4/16/18.
11. To accept the resignation of Rudy Gonzales-Sebastian as Correctional Officer in Training for the Jail effective 4/5/18.
12. To begin Interpreter specialty pay for Hector Santiago-Crespo, Correctional Officer in Training (12/3) for the Jail, resulting in a rate of \$18.13/hour effective 4/7/18.
13. To begin SWAT specialty pay for Taylor Court, Deputy Sheriff (17/4) for the Sheriff's Office, resulting in a rate of \$24.14/hour effective 4/7/18.
14. To begin SWAT specialty pay for Cory Hartley, Deputy Sheriff (17/4) for the Sheriff's Office, resulting in a rate of \$24.64/hour effective 4/7/18.
15. To begin Accident Reconstruction specialty pay for Nathan Moser, Deputy Sheriff (17/4) for the Sheriff's Office, resulting in a rate of \$23.64/hour effective 3/10/18.
16. To hire Cecile Wollman and Merla Severson as seasonal Election Workers for Elections at \$12.50/hour effective 4/18/18.
17. To hire Kathleen Behrend as seasonal Election Worker for Elections at \$14.00/hour effective 4/18/18.
18. To hire Mary Jacobson as seasonal Election Worker for Elections at \$12.50/hour effective 4/19/18.

Step Increases

1. Jeffrey Gromer – Warden – Jail – 24/12 – 4/20/18 - \$3,883.20/bi-weekly
2. Wallace Wynia – Air Guard Security Officer II – Air Guard – 13/13 – 4/21/18 - \$23.72/hour
3. Zachary Cegelske – Deputy Sheriff – Sheriff's Office – 17/11 – 4/13/18 - \$27.51/hour
4. Tiffany Willert – Human Resources Technician – Human Resources – 10/8 – 4/17/18 - \$18.08/hour
5. Julie Anderson – Administrative Secretary – Juvenile Detention Center – 10/6 – 2/18/18 - \$17.20/hour
6. Aaron Curry – Paralegal – Public Advocate's Office – 16/15 – 4/13/18 - \$28.90/hour
7. Bethany Jost – Paralegal – Public Defender's Office – 16/8 – 3/19/18 - \$24.31/hour

ABATEMENTS

MOTION by Bender, seconded by Karsky, to approve the following abatements representing the elderly assessment freeze for 2017 property taxes: RDID 24429, 502 Wood St, Valley Springs, in the amount of \$347.86. 5 ayes.

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NOTICE

MOTION by Karsky, seconded by Barth, to authorize the Auditor to publish a Notice to Bidders for two (2) 2018 hydraulic systems and dump bodies. 5 ayes.

PUBLIC COMMENT

Kathryn Ripple, 808 S Louise Ave, Sioux Falls, spoke on her concerns regarding an emergency shelter for the homeless in the area.

DJ Buthe, Highway Superintendent, provided an update on the effect of the recent snowstorm on the County highways and the work done.

BID AWARDS

Mark Kriens, Facilities Director, reported on the April 4th, 2018, bid opening for Bid #18-07, Minnehaha County Parking Lot Improvements. Three bids were received from the following companies: Soukup Construction Inc., \$196,666; Asphalt Surfacing Co., \$240,100; and Double H Paving Inc., \$254,307.40. Staff recommends awarding the bid to the low bidder, Soukup Construction Inc. MOTION by Barth, seconded by Beninga, to award Bid #18-07, Minnehaha County Parking Lot Improvements to Soukup Construction Inc. in the amount of \$196,666 and authorize the Chair to sign the contractor contract. 5 ayes.

Mark Kriens, Facilities Director, reported on the April 4th, 2018, bid opening for Bid #18-08, Juvenile Detention Center Parking Lot Replacement. Four bids were received from the following companies: Soukup Construction Inc., \$126,126; Blacktop Paving, \$138,430; Double H Paving Inc., \$146,875.60; and Asphalt Surfacing Co., \$147,610. Staff recommends awarding the bid to the low bidder, Soukup Construction Inc. MOTION by Karsky, seconded by Beninga, to award Bid #18-08, Juvenile Detention Center Parking Lot Replacement to Soukup Construction Inc. in the amount of \$126,126 and authorize the Chair to sign the contractor contract. 5 ayes.

AMENDMENT

DJ Buthe, Highway Superintendent, presented Amendment No. 2 to the Professional Services Agreement between Minnehaha County and Banner Associates for the design of multiple culvert replacements. The original agreement was entered into on October 16, 2017 with Amendment No. 1 to add an eleventh culvert on February 2018. Amendment No. 2 provides for the delivery of additional scope of work items and levels of effort associated with providing specific design drawings for environmental permit applications and preparing temporary and permanent easement exhibits. The amendment is an increase of \$16,000 for a total design fee of \$57,900. The completion date has been changed to June 28, 2018. MOTION by Karsky, seconded by Barth, to authorize the Chair to sign Amendment No. 2 to the Professional Services Agreement between Minnehaha County and Banner Associates, Inc. with a total design fee of \$57,900. 5 ayes.

AGREEMENT

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and Stockwell Engineers, Inc. to conduct construction administration for Project MC16-04 County Highway 137 Reconstruction. Stockwell Engineers will provide professional inspection and oversight for the project. The cost is not to exceed \$234,012. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign the Professional Services Agreement with Stockwell Engineers, Inc. to conduct construction administration for Project MC16-04 County Highway 137 Reconstruction at a cost not to exceed \$234,012. 5 ayes.

MATERIALS AND SUPPLIES PURCHASE

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DJ Buthe, Highway Superintendent, requested authorization to purchase various materials and supplies off of State and National procurement contracts. Tires, fuel, mastic materials, building and shop supplies, auto parts, automotive filters, digital radios, LED light bars, and steel culverts will be purchased off of procurement contracts conducted by the State of South Dakota (State), the National Association of State Procurement Officials (NASPO), the Western States Contracting Alliance (WSCA), and/or Beadle County. MOTION by Barth, seconded by Bender, to authorize the Highway Department to purchase various materials and supplies through procurement contracts and to reference the attachment on the agenda item that shows the following: 1) tires off of WSCA procurement, Contract MA211, MA210, and MA208 (Utah) from Goodyear, Bridgestone/Firestone, & Michelin; 2) fuel off of a State procurement from various vendors, Contract IFB 1261 and 872; 3) mastic materials off of State procurement, Contract IFB 1239 and 17187, Item 25, from Brock White Co.; 4) building and shop supplies off of NASPO procurement, Contract 1862 (Nevada), Contract 16168, and Contract 16096 from Fastenal and Grainger; 5) auto parts off of NASPO procurement, Contract 09000006747 (Oklahoma), Contract 17017, and Contract 17018 from NAPA and O'Reilly Automotive; 6) automotive filters off of State procurement, Contract IFB 793 and 17011 from IState Trucks; 7) digital radios off of State procurement, Contract 18731 from Motorola through Sioux Falls Two Way Radio Service, Inc.; 8) LED light bars off of NASPO procurement, Contract 81295 (Minnesota), Contract 16951, Contract 81297 (Minnesota), and Contract 16952 from SoundOff Signal and Whelen Engineering Co.; and 9) steel culverts off of Beadle County procurement, annual contract, from True North Steel. 5 ayes.

PRESENTATIONS

Julie Hofer, Public Advocate Director, gave a presentation of the Public Advocate Department including the history, current staffing, growth, purpose, expenditures, and the number of cases closed in 2017.

Amy Carter, Children's Inn Operations Director, gave a presentation on the Children's Inn highlighting the following areas: emergency shelter services, 2017 shelter statistics, client departures, crisis intervention, additional services provided, client demographics, funding sources, challenges, and successes. Dave Nelson, Children's Inn Board Member, spoke on the history and need for the organization.

Lynn Keller Forbes, South Eastern Council of Governments Executive Director, gave a presentation on the South Eastern Council of Governments (SECOG) highlighting the following areas: the structure of SECOG, 2017 revenues, project development and funding applications, 2017 funding and return on investment, land use regulation tools, coordination of the Metropolitan Planning Organization, the South Eastern Development Foundation, and South Dakota Business Finance.

Cindy Dannenbring, Executive Director of Inter-Lakes Community Action Partnerships, gave a presentation on the services the organization provides in Minnehaha County such as volunteer income tax assistance, weatherization assistance, public transit, and the Early Head Start program. Tammie Denning, Director of Heartland House, provided a brief explanation of the Heartland House program.

Gay Tuschen, Carroll Institute Executive Director, gave a presentation on the services they provide including promotion/early intervention, outpatient/CBISA treatment, intensive outpatient treatment, clinically managed low intensity residential treatment, and prevention.

POLICY

Craig Dewey, Assistant Commission Administrative Officer, presented a proposed addition to the Minnehaha County Policy and Procedures Manual, Section IX Public Use of County Facilities and Grounds, A. Petition Gatherers. House Bill (HB) 1004, HB 1177, and HB 1196 prompted Commission staff to review and propose an addition to the current policy. The following statements would be added to the end of the current policy: "Petition signature gathers are responsible for ensuring signature gathering efforts abide by all applicable laws regarding

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petition signature collection enacted by the State of South Dakota. Failure to follow the described petition gatherers policy will result in the petitioner being asked to leave County property. Failure to abide by all laws or leave County property upon request may result in removal or arrest by law enforcement officials.” Commissioners expressed interest in removing the first sentence of the proposed addition due to it being unnecessary. Carol Muller, Commission Administrative Officer, and Bob Litz, Auditor, commented on reasons for keeping the first sentence. MOTION by Bender, seconded by Barth, to approve the proposed addition to the Minnehaha County Policy and Procedures Manual, Section IX Public Use of County Facilities and Grounds, A. Petition Gatherers with the removal of the first sentence of the proposed addition. 5 ayes.

MOTION by Karsky, seconded by Beninga, to adjourn into executive session pursuant to SDCL 1-25-2(1) and (3). 5 ayes.

The next County Commission Meeting will take place at 9:00 a.m. on Tuesday, April 24, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor