

12/12/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 12, 2017, pursuant to adjournment on December 5, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Bender, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Heiberger, seconded by Bender, to approve the December 5, 2017, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$3,487,922.85. 5 ayes. Bob Litz, Auditor, briefed the Commission on areas that attributed to the bill total such as motor vehicle fees, Armor Correctional Health Services, and an expert witness.

A&B Business	Lease-Rental	554.82	A&B Business	Maint	237.63
A&B Business	Office Equip	75.66	A Bar K	Automotive	22.60
A Bar K	Truck Repair	56.83	Advertising Arts	Advertising	300.00
Airway Svc	Automotive	63.78	Airway Svc	Gas,Oil,Diesel	188.07
All American Towing	Other Prof	138.50	Allied Oil & Tire	Truck Repair	600.00
AMW Properties	Welfare Rent	225.00	Argus Leader	Publishing	1,783.91
Armor Correctional	Contract Svc	266,357.34	Audra Hill Consulting	Bd Eval	343.03
Automatic Building	Jail Repairs	366.33	Avera Heart	Office Supplies	69.00
Avera McKennan	Blood Withdraw	42.00	Avera McKennan	Hospitals	11,900.00
Axis Forensic Toxicol	Lab Costs	1,250.00	Babinski Properties	Welfare Rent	200.00
Baete-Forseth HVAC	Fairgrounds	48,540.00	Black-Top Paving	Road Maint	21,663.00
Bowes Construction	Contracted	36,550.45	Boyer Trucks	Automotive	8.30
Boyer Trucks	Truck Repair	13.23	Bradfeldt, Becky	Business Trav	24.36
Bridgewood	Welfare Rent	500.00	Brooks Townhomes	Welfare Rent	700.00
Builders Supply	Building Repai	2,522.25	Bureau Of Info	Telephone	214.56
Butler Law	Attorney Fees	1,093.88	Cadwell Sanford	Attorney Fees	413.80
Campbell Supply	Bridge Repair	121.47	Campbell Supply	Road Maint	161.90
Campbell Supply	Sign Supply	121.47	CBM Managed Svcs	Board Of Pris	26,187.09
CBM Managed Svcs	Child Care	4,020.34	CBM Managed Svcs	Inmate Supplies	415.60
Century Business	Furniture	9,964.10	Century Business	Lease-Rental	699.43
Century Business	Maint	344.16	Centurylink	Data Com	1,244.20
City Glass & Glazing	Jail Repairs	1,614.00	Coffee King	Program Act	65.00
Computer Forensic	Other Prof	1,400.00	Concrete Materials	Bldg/Yard Repair	130.60
Concrete Materials	Road Maint	130.61	Constellation Newene	Natural Gas	1,910.97
Country View MHC	Welfare Rent	600.00	Cumberland Physician	Clinics Aux	20.00
Dacotah Paper	Program Act	81.25	Dakota Alignment	Truck Repair	143.10
Dakota Data Shred	Lease-Rental	74.75	Dakota Data Shred	Trash Removal	197.80
Dakota Riggers & Too	Bridge Repair	352.70	Daniel, Jeremy	Other Prof	165.00
Dex Media East	Advertising	624.00	Dicks Vacuum East	Janitorial	35.95
East Pointe Town	Welfare Rent	600.00	EH Hospitality	Motels	1,645.00
Electric Construction	Electrical Repair	77.55	Electric Supply	Data Process	722.75
Engelhart, Brad	Welfare Rent	500.00	Falls Community	Other Prof	626.26
Fleetpride	Truck Repair	77.15	Gaylord Bros	Program Act	102.06
George Boom Funeral	Burials	2,000.00	George, Aaron	Welfare Rent	1,000.00
Geotek Engineering	Museum Collect	1,105.00	Global Tel Link	Telephone	6.00
Goebel Printing	Printing/Form	201.09	Golden West	Telephone	227.94
Gourley Properties	Welfare Rent	600.00	Graham Tire	Automotive	1,455.12
Grant Square	Welfare Rent	450.00	Guzman, Sandra V	Interpreters	25.00
Hasseler, Kenneth D	Other Prof	875.00	Hayloft Property	Welfare Rent	600.00
Heirigs, Mary Ellen	Bd Exp Fees	376.00	Heritage Apts	Welfare Rent	68.00
High Point Networks	Consultants	618.75	Horizon Agency	Expenditures	2,632.50
HyVee	Pharmacies	80.23	Infrastructure Mgmt	Architects	1,093.12
Initiative Invest	Welfare Rent	495.00	Int'l Assn Of Assess	Memberships	630.00
Interprecorps	Interpreters	90.00	Interstate All	Automotive	1,255.14
Interstate Office	Office Supplie	1,034.97	Interstate Power	Building Repair	185.69

12/12/2017

Interstate Power	Maint	250.00	Jaymar Business Form	Printing/Form	1,156.00
JCL Solutions	Kitchen/Clean	4,585.20	Jeff Larson Law	Attorney Fees	336.40
Johnson, Richard L	Attorney Fees	363.78	Johnson, Richard L	Child Defense	4,261.50
Katterhagen, Mark	Bd Exp Fees	88.50	Kavanaugh, Antoinett	Other Prof	26,295.57
Kennedy Pier Knoff L	Attorney Fees	228.60	Kish, Paul Erwin	Other Prof	2,687.50
Lacroix Law	Attorney Fees	137.27	Lassegaard, Samuel C	Welfare Rent	450.00
Leaf	Office Supplies	129.80	Lewno Law	Bd Exp Fees	874.05
Lockwood, Darcy	Bd Exp Fees	88.50	Lutheran Social Svcs	Bd Eval	750.00
Madison Apts	Welfare Rent	500.00	Mar100	Welfare Rent	500.00
Matheson Trigas	Small Tools	33.60	Menards	Bldg/Yard Repair	8.98
Menards	Exhibit Mater	107.85	Michaelson Apts	Welfare Rent	319.00
Microfilm Imaging	Furniture	265.00	Microfilm Imaging	Lease-Rental	405.00
Midamerican Energy	Natural Gas	4,950.95	Miller Funeral Home	Burials	2,000.00
Minnehaha Community	Park/Rec	30.00	Minnehaha Community	Tea-Ellis Range	30.00
MJ Dalsin	Fairgrounds	43,917.00	Mobile Electronic	Communication	1,029.95
Murray Properties	Welfare Rent	500.00	Nichols & Rabuck	Attorney Fees	5,676.78
North Ridge	Welfare Rent	700.00	Northeast Investment	Welfare Rent	500.00
Novak Sanitary Svc	Tea-Ellis Range	83.58	Novak Sanitary Svc	Trash Removal	2,896.61
Novak, Margaret	County Cemetery	599.00	Okerlund, Molly A	Other Misc	300.00
Omnitech	Maint	600.00	Oreilly Auto Parts	Heavy Eq Rep	80.49
Otis Elevator	HHS Maint	2,800.44	Overhead Door	Bldg/Yard Repair	209.13
Penbrooke Place Apt	Welfare Rent	2,700.00	Pettigrew Heights	Welfare Rent	500.00
Phoenix Properties	Welfare Rent	1,200.00	Phoenix Supply	Inmate Supplies	547.04
Prestox	Correction	137.00	Prestox	Outside Repair	215.00
Quail Honey	Store Inv	27.70	Qualified Presort	Postage	7,419.31
Quality Efficiencies	Motels	250.00	Quality Efficiencies	Welfare Rent	925.00
Quark Software	Data Process	269.00	R&S Properties	Welfare Rent	350.00
Ralston, Michael	Bd Exp Fees	281.26	RDO Equipment	Heavy Eq Rep	1,189.50
Record Keepers	Other Prof	195.88	Redi Towing	Investigators	125.00
Rensberger Invest	Welfare Rent	1,600.00	Rochester Armored	Armored Car	379.50
Rons, Norm	Welfare Rent	1,300.00	Rotorooter	Plumbing	110.00
Sanford Deuel Cnty	Hospital Prep	318.27	Sanford Health Plan	Expenditures	5,225.00
Sanford Hospital	Hospitals	314.77	Sanford Hospital	Other Prof	342.14
Sanford Occupational	Expenditures	357.50	Sanford Pathology	Other Misc	58.00
Schlueter Firearms	Ammunition	65.00	Schoeneman Bros	Exhibit Mater	66.60
SD Dept Of Public	Other Misc	277.00	SD Dept Of Rev	Amounts He	2,793,780.49
SD Dept Of Rev	Behav Hlth Ad	1,200.00	SD Dept Of Rev	Bulletin Board	162.65
SD Dept Of Rev	Commitment	21,868.43	SD Dept Of Rev	Commitment	1,140.00
SD Dept Of Rev	Fingerprint	346.30	SD Dept Of Rev	GIS Rev	1.83
SD Dept Of Rev	Misc Auditor	14.65	SD Dept Of Rev	Misc Dir Eq	52.00
SD Dept Of Rev	Mug Shots	2.93	SD Dept Of Rev	Other Misc	11.20
SD Dept Of Rev	Store Sales	113.35	SD Human Services Ce	Clinics Aux	64.20
SD State Bar	Memberships	7,300.00	SD Symphony Orchestra	Program Act	400.00
SDN Communications	Data Com	421.20	SDN Communications	Telephone	1,108.64
Sioux Falls City	Bldg/Yard Repair	139.49	Sioux Falls Rubber	Office Supplies	14.00
Sioux Falls Truck	Truck Repair	51.94	Sioux Falls Two Way	Communication	124.95
Sioux Falls Utilities	Welfare Utilitie	267.85	Sioux Falls Woman	Advertising	595.00
Sioux Valley Energy	Electricity	285.78	Sioux Valley Energy	Road Maint	141.35
Sioux Valley Energy	Tea-Ellis Range	166.03	Skorjanec, Joseph	Welfare Rent	600.00
Smith, Eric	Gas,Oil,Diesel	20.02	Smith, Traci M	Business Trav	77.28
Smith, Traci M	Education	20.29	Southeastern Electric	Welfare Utilitie	116.31
Stenopat	Depositions	41.75	Stoney Creek	Welfare Rent	600.00
Swenby, Roger	Welfare Rent	500.00	Tammen Auto & Tire	Gas,Oil,Diesel	43.16
Tandus Flooring	Repair/Reno	32,764.76	Thomson Reuters	Books	252.78
Tires Tires Tires	Gas,Oil,Diesel	142.37	Transource Truck	Heavy Eq Rep	32.16
Transource Truck	Parts Inv	367.77	Transource Truck	Truck Repair	319.98
Transunion Risk	Investigators	86.20	Tschetter & Adams	Attorney Fees	669.60
Turning Leaf Apt	Welfare Rent	345.00	Turning Leaf Housing	Welfare Rent	500.00
Uline	Program Act	706.50	Variety Foods	Other Prof	798.41
Vash Properties	Welfare Rent	500.00	VB Falls Park Apts	Welfare Rent	1,500.00
Vern Eide Motorcars	HIDTA Grant	295.00	Vik, Darrell	Program Act	600.00
Wall Lake Sanitary	Water Sewer	70.00	Walmart	Pharmacies	9.33
Walmart	Pharmacies	41.72	Waltner Kolbeck	Attorney Fees	2,367.70
Walton, Marcus	Attorney Fees	2,072.20	Waste Management	Trash Removal	248.81
Waterbury	Bldg/Yard Repair	436.53	Weightman, Erin	Program Act	75.00

12/12/2017

Wheelco Brake	Heavy Eq Repair	14.93	Wilka & Welter	Attorney Fees	467.72
Wilka & Welter	Child Defense	2,105.60	Xcel Energy	Welfare Utilitie	569.07

REPORT

The November 2017 Juvenile Detention Center Report was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Bender, seconded by Karsky, to approve the following personnel changes. 5 ayes.

1. To accept the resignation of Maria Nevarez-Maturin as Corrections System Operator for the Jail effective 12/15/17.
2. To promote Ronald Figg from Correctional Officer in Training to Correctional Officer (13/3) for the Jail at \$18.26/hour effective 11/28/17.
3. To hire Jacob Maras as Senior Project Engineer (22/8) for the Highway at \$2,887.20/bi-weekly effective 12/19/17.

Step Increases

1. Angela Balfe – Corporal – Jail – 17/18 – 12/17/17 - \$32.69/hour
2. Christopher Butcher – Corporal – Jail – 17/13 – 10/31/17 - \$28.47/hour
3. Rexford Smith Jr. – Corporal – Jail – 17/13 – 10/21/17 - \$28.47/hour
4. Kevin Keegan – Corporal – Jail – 17/5 – 11/7/17 - \$23.37/hour
5. Samuel Hemenway – Correctional Officer – Jail – 13/15 – 11/20/17 - \$24.55/hour
6. Daniel Burzloff – Correctional Officer – Jail – 13/6 – 11/23/17 - \$19.66/hour
7. Maria Cabrera – Deputy Sheriff – Sheriff's Office – 17/4 – 12/16/17 - \$23.14/hour
8. Tyrone Albers – Deputy Sheriff – Sheriff's Office – 17/18 – 12/17/17 - \$32.69/hour
9. Taylor Court & Kellen Weidner – Deputy Sheriff – Sheriff's Office – 17/4 – 12/16/17 - \$23.14/hour

ABATEMENT

MOTION by Barth, seconded by Heiberger, to approve the following 2016 property tax abatement payable in 2017: Spencer Aalsburg, RDID 43676, 4509 S Magnolia Ave, Sioux Falls, in the amount of \$977.87. 5 ayes.

NOTICES

Upon the request of Kim Adamson, Finance and Budget Officer, MOTION by Heiberger, seconded by Bender, to authorize the Auditor to post Notice of Hearing on December 26, 2017, to consider 2017 Budget Supplements to various county departments' budgets in the General Fund, Special Revenue Fund, Building Fund, and the Capital Projects Fund. 5 ayes.

12/12/2017

MOTION by Bender, seconded by Heiberger, to authorize the Auditor to publish a Notice of Hearing on January 2, 2018, for a Retail On-Sale Liquor License Application submitted by Garretson Sportsmen's Club. 5 ayes.

LIEN COMPROMISE

Carol Muller, Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 30117 in the amount of \$20,000. Poor Relief, Hospital, and Public Defender services were provided to the applicant between May 1993 and February 2013. Partial payments totaling \$1,072.52 have been received. The applicant is scheduled to close on a new build on December 18, 2017. In December 2000, the applicant filed for bankruptcy. Margaret Gillespie, Senior Deputy State's Attorney, spoke on how bankruptcies may or may not affect County Aid Liens. Ms. Gillespie also advised Commissioners on a letter, written by the applicant's attorney to the Minnehaha County State's Attorney's Office in 2001, regarding the placement of the lien for the hospital services while going through bankruptcy. The applicant was present and spoke on his request for a compromise. MOTION by Bender, seconded by Heiberger, to approve Resolution MC17-55. 5 ayes.

RESOLUTION MC17-55

WHEREAS, a County Aid Lien in the amount of \$20,000, purports to exist in favor of Minnehaha County and against DPNO 30117 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon with no payment.

Dated at Sioux Falls, South Dakota, this 12th day of December, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga
Chair

ATTEST:

Olivia Larson
Deputy Auditor

APPOINTMENT

Scott Anderson, Planning Director, reported on applications received for appointment to the Minnehaha County Planning Commission from Angela Landeen, Ryan VanDerVliet, Rebecca Randall, and Adam Mohrhauser. Rebecca Randall, 48031 248th St, Dell Rapids, spoke on her application for reappointment. MOTION by Barth, seconded by Heiberger, to nominate Adam Mohrhauser and to reappoint Rebecca Randall to a four year term on the Minnehaha Planning Commission beginning January 1, 2018 thru December 31, 2021. 5 ayes.

BRIEFING

Bob Litz, Auditor, gave a briefing on the sale of Limited General Obligation Certificates of Participation, Series 2017 for the Minnehaha County jail expansion project that took place on December 5th, 2017. It was noted that the low bidder was Piper Jaffray with a True Interest Cost (TIC) of 2.976%. Due to the large number of

12/12/2017

certificates sold at a premium, the principal size of the issue was decreased to \$43,255,000 resulting in a TIC of 2.987%. Tom Grimmond, Senior Vice President of Dougherty & Company LLC, spoke on the success of the bond sale.

AGREEMENT

DJ Buthe, Highway Superintendent, gave a briefing on an agreement between Minnehaha County and the Minnehaha Community Water Corp. for cost reimbursement from the relocation of a utility. Due to the reconstruction of 6.2 miles of County Highway 137, utilities within private easements had to be relocated. The County will be responsible for 44% of the final, actual cost for the relocation. MOTION by Karsky, seconded by Bender, to authorize the Chair to sign the reimbursement agreement between Minnehaha County and Minnehaha Community Water Corp. 5 ayes.

AMENDMENT

DJ Buthe, Highway Superintendent, gave a briefing on an amendment to the Professional Services Agreement between Minnehaha County and Infrastructure Management Services to evaluate roadway conditions and update the County's pavement management system. The amendment would change the interim completion date from November 4, 2017, to February 2, 2018. The final completion date will remain the same at December 30, 2019. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign Amendment No. 1 to the Professional Services Agreement between Minnehaha County and Infrastructure Management Services to change the interim completion date. 5 ayes.

BID

Mark Kriens, Facilities Director, reported on the November 29, 2017, bid opening for contract cleaning services for County buildings. One bid was received from Marsden Services in the amount of \$440,268 per year. Staff recommends rejecting the bid received and posting a new Notice to Bidders for the contract cleaning services to allow for more competitive bids. Margaret Gillespie, Senior Deputy State's Attorney, spoke on the County's right to reject and re-bid. MOTION by Barth, seconded by Bender, to reject the bid from Marsden Services in the amount of \$440,268 per year, and to authorize the Auditor to publish Notice to Bidders for contract cleaning of County buildings. 5 ayes.

LIAISON REPORTS

Upon the request of Commissioner Barth, Scott Anderson, Planning Director, briefed the Commission on a motor vehicle accident involving a County Building Inspector on December 11, 2017. It was noted that there were no major injuries and the County employee was not at fault.

OLD BUSINESS

For clarification, Margaret Gillespie, Senior Deputy State's Attorney, cited the South Dakota Codified Law allowing the County the right to reject a bid and bid again.

Commissioner Beninga recognized Mark Lee, Sioux Falls Area Chamber of Commerce Public Affairs & Communications Director, for his service to the community, and noted today would be Mr. Lee's last time attending a Commission Meeting in this capacity.

MOTION by Barth, seconded by Bender, to adjourn into executive session for contracts, litigation, and personnel. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday December 19, 2017.

12/12/2017

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor