

12/05/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 5, 2017, pursuant to adjournment on November 28, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Karsky, to amend the agenda to move item 17 to take place before item 10. 5 ayes. MOTION by Bender, seconded by Heiberger, to authorize the Chair and/or Vice-Chair to sign all documents on the agenda that get approved. 5 ayes. MOTION by Barth, seconded by Karsky, to approve the agenda as amended. 5 ayes.

#### MINUTES APPROVAL

MOTION by Barth, seconded by Bender, to approve the November 28, 2017, Commission Minutes. 5 ayes.

MOTION by Barth, seconded by Heiberger to approve the November 28, 2017, Joint Minnehaha County/City of Sioux Falls Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$4,236,895.12. 5 ayes. Bob Litz, Auditor, briefed the Commission on credits in the bills and how refunding affected the bills.

A&B Business Solut	Maint	74.53	A Bar K	Truck Repair	26.08
Affordable Housing	Welfare Rent	455.00	Airway Svc	Automotive	636.31
Airway Svc	Gas,Oil,Diesel	90.47	Allied Oil & Tire Co	Automotive	25.00
Allied Oil & Tire	Truck Repair	2,923.86	Argus Leader	Publishing Fee	8,194.53
Avera McKennan	Child Defense	3,000.00	Avera McKennan	Hospitals	16,849.37
Avera McKennan	Other Prof	115.96	Barclays Real Estate	Fed Drug Fund	6,327.00
Brandon Heights	Welfare Rent	400.00	Brende & Meadors	Attorney Fees	3,072.60
Brown & Saenger	Office Supplies	344.50	Bruxvoort, Jordan	Interpreters	200.00
Bureau Of Info	Telephone	27.00	Butler Machinery	Heavy Eq Rep	110.94
BX Civil & Construct	Contracted	15,000.00	Cadwell,Sanford,Deib	Attorney Fees	300.80
Cartridge World	Data Process	1,147.82	Cartridge World	Office Supplies	124.99
Century Business	Maint	83.03	Centurylink Com	Contract Svc	25.25
Centurylink Com	Telephone	778.20	Christopherson Ander	Attorney Fees	376.00
Clites Consulting	Hospital Prep	6,602.50	CMS Communications	Data Process	855.00
CMS Communications	Postage	47.16	CNA Surety	Notary Exp	50.00
Cypher, Michael J	Bd Exp Fees	235.72	Dakota Alignment	Automotive	74.02
Dakota Fluid Power	Parts Inv	651.53	Dakota Law	Attorney Fees	286.70
Dakota Law Firm	Child Defense	117.50	Dakota News	Store Inv	242.61
Dakota Psychological	Psych Evals	1,885.00	Deans Bulk Svc	Parts Inv	935.00
Duffy, Bonnie	Bd Exp Fees	227.20	Duffy, Ryan	Attorney Fees	4,308.40
Eekhoff Law	Attorney Fees	832.26	Erin Neilsen Ogdahl	Attorney Fees	175.00
Erpenbach, John E	Recruitment	450.00	First Dakota National	2016 HLS Grant	3,764.75
Fleetpride	Truck Repair	250.49	Fuller & Williamson	Child Defense	7,421.80
G&R Controls	Heat,Vent	73.95	Gourley Properties	Welfare Rent	600.00
Gunner, Andrea	Court Reporter	64.40	Guzman, Sandra V	Interpreters	145.83
Hammer, Ralph	Education	25.00	Hardy Reynolds Law	Attorney Fees	478.20
Heidepriem, Purtell	Attorney Fees	896.59	Heidepriem, Purtell	Child Defense	789.60
High Point Networks	Data Process	12,190.00	High Point Networks	Maint	600.00
Holiday Credit Office	Gas,Oil,Diesel	48.14	I State Truck Center	Heavy Eq Rep	54.69
I State Truck Center	Truck Repair	346.49	Interstate Office	Office Supplies	328.50
Interstate Power	Automotive	991.69	ISI	Interpreters	80.00
JDS House Of Trophies	Office Supplies	15.00	Jeff Larson Law	Attorney Fees	1,015.00
Jeff Larson Law	Child Defense	376.00	Jim & Rons Svc	Other Misc	528.00
Johnson, Richard L	Attorney Fees	534.86	Kading, Kunstle	Child Defense	2,481.60
KELO TV	Recruitment	99.00	Kemp, David W	Store Inv	329.55
Kimley Horn & Assoc	Architects	4,640.15	Kostboth, Paul	Bd Exp Fees	205.48
Krause Law	Child Defense	2,209.00	Laughlin Law	Child Defense	104.80
Lawson Products	Small Tools	406.24	Lutheran Social Svcs	Diversion Pro	4,856.82

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Lutheran Social Svcs	Evening Report	5,813.84	Lutheran Social Svcs	Shelter Care	67,337.23
Macs Catering	Innovation Grant	160.00	Matthew Olson Law	Attorney Fees	4,335.44
Mattson, Monica	Child Defense	1,627.10	McKesson Medical	Clinics Aux	10.24
Melchert Properties	Welfare Rent	400.00	Metro Com	Attorney Fees	120.00
Metro Com	Other Misc	185,729.92	Miller Funeral Home	Burials	4,000.00
MC Human Svcs	Other Supplies	145.00	Mobile Electronic	Automotive	315.00
Multicultural Center	Interpreters	508.75	Ode, Doug	Bd Exp Fees	258.16
Oreilly Auto Parts	Automotive	89.97	Oreilly Auto Parts	Bldg/Yard Rep	89.99
Osborn, Roxane R	Court Reporter	120.00	Prahm Construction	Contracted	47,159.65
Qualified Presort	Printing/Form	623.56	Quill	Office Supplies	170.54
Randall, Rebecca	Bd Exp Fees	298.00	RDO Equipment	Heavy Eq Rep	25.41
RDO Equipment	Parts Inv	285.81	Rushmore Plaza	Business Trav	228.00
Safe Home	Notes Rec SF	-2,656.31	Safe Home	Other Misc	-937.78
Safe Home	Rent Subsidie	10,472.00	Sams Club	Child Care	97.99
Sams Club	Other Prof	1,336.87	Sams Club	Supplemental	211.75
Sanford Clinic	Physicians	147.56	Sanford Housing	Welfare Rent	600.00
Scentair Tech	Program Act	924.30	SD Div Of Criminal	Professional	129.75
SD State Bar	Memberships	2,780.00	Sentinel Offender	Electronic	1,674.97
Sioux Empire Fair	Other Misc	11,666.63	Sioux Falls Crane	Bldg/Yard Rep	207.00
Sioux Falls Rubber	Office Supplies	48.00	Sioux Falls Utilities	Electricity	10,212.28
Sioux Falls Utilities	Water Sewer	8,533.90	Sioux Falls Utilities	Welfare Utilitie	226.62
Skelly Properties	Welfare Rent	600.00	St Francis House	Other Prof	107.92
Storhaug, Adrean	Welfare Rent	500.00	Streichers	Uniform Allow	750.00
Sturdevants Auto	Small Tools	42.65	Super Fast Auto Glass	Truck Repair	242.44
Szameit, Alexandra	Interpreters	280.83	Terrace Hills Apts	Welfare Rent	600.00
Thomson Reuters	Legal Research	712.74	Tires Tires Tires	Automotive	120.00
Tires Tires Tires	Gas,Oil,Diesel	41.63	Tomacelli's Too	Jury Fees	108.01
Truenorth Steel	Pipe & Culver	4,994.48	Uline	Exhibit Mater	297.03
United Parcel Svc	Postage	20.30	US Bank Equip	Lease-Rental	136.72
US Bank-Corp	Bond Prin	11,352,830.64	US Bank-Corp	Cash With	-7,626,457.75
Variety Foods	Other Prof	246.50	VB Tower	Welfare Rent	227.00
Village Square Apt	Welfare Rent	600.00	Vogel Motors	Gas,Oil,Diesel	34.50
Washington Heights	Welfare Rent	450.00	Weerheim Law	Attorney Fees	3,627.80
Wilka & Welter	Attorney Fees	639.20	Wilka & Welter	Child Defense	1,475.80
Willow Wood Apts	Welfare Rent	500.00	Xcel Energy	Electricity	1,116.77
Xcel Energy	Welfare Utilitie	186.31	Zandt, James R	Welfare Rent	700.00

## PERSONNEL

MOTION by Karsky, seconded by Bender, to approve the following personnel changes. 5 ayes.

1. To end the temporary employment of Manasseh Hezekiah as Juvenile Correctional Worker for the Juvenile Detention Center effective 12/10/17.
2. To hire Elizabeth Callies as Pretrial Coordinator (12/6) for Pretrial Services at \$18.71/hour effective 12/11/17.
3. To accept the voluntary demotion of Janel Ingalls from Juvenile Correctional Officer II (14/18) for the Juvenile Detention Center to Pretrial Coordinator (12/18) for Pretrial Services at \$25.54/hour effective 12/18/17.

## Step Increases

1. Jeff Thoreson – Deputy Sheriff – Sheriff’s Office – 17/13 – 10/21/17 - \$28.47/hour
2. Derek Kuchenreuther – Deputy Sheriff – Sheriff’s Office – 17/15 – 11/3/17 - \$29.91/hour
3. Michael Walsh – Deputy Sheriff Captain – Sheriff’s Office – 23/10 – 11/14/17 - \$3,298.40/bi-weekly

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- 4. Victoria Reker – Senior Deputy Public Advocate – Public Advocate’s Office – 22/9 – 12/1/17 - \$2,915.20/bi-weekly
- 5. Kari Kohlhoff – Curator of Collections – Museum – 19/7 – 12/2/17 - \$2,168.00/bi-weekly

Special Personnel Action

To recognize the following significant employee anniversaries for December 2017: 5 years – Jessica Sprecher; 10 years – Emily Osthus; and 20 years – Thomas Devaney.

To record volunteers in County Departments for November 2017. This list is on file at Human Resources.

Carey Deaver, Human Resources Director, gave a briefing on a Financial Renewal Amendment to the Administrative Services Agreement for the county health plan with UMR, the third party administrator who processes payments and explanations of benefits. The amendment outlines a variety of service costs including medical fee increases of approximately 3% for 2018, 2% for 2019, and 2% for 2020. The amendment also includes a change pertaining to dispute resolution to replace the former arbitration language with the mediation provision. MOTION by Heiberger, seconded by Barth, to approve the Financial Renewal Amendment to the Administrative Services Agreement with UMR effective January 1, 2018. 5 ayes.

Upon the request of Carey Deaver, Director of Human Resources, MOTION by Barth, seconded by Bender, to approve Resolution MC17-52 establishing salaries for elected officials. 5 ayes.

**RESOLUTION MC 17-52**

**ESTABLISHMENT OF CERTAIN COUNTY ELECTED OFFICIALS’ ANNUAL SALARIES**

**WHEREAS**, the Minnehaha County Commission has approved a budget for fiscal year 2018, in which it has designated certain funds for payment of annual salaries for five of its elected officials – State’s Attorney, Sheriff, Auditor, Register of Deeds, and Treasurer; and,

**WHEREAS**, South Dakota Codified Law provides for certain statutory minimum annual salaries for these five elected officials, absent a resolution from the County Commission establishing a different annual salary for each official, pursuant to SDCL 7-7-9.1, SDCL 7-7-12, and SDCL 7-12-15; and,

**WHEREAS**, it is the sense of the County Commission that these statutory minimum annual salaries are inadequate compensation for the duties discharged by these officials; and,

**WHEREAS**, the Commission desires to establish such different annual salaries consistent with its previously-adopted budget;

**NOW THEREFORE BE IT RESOLVED**, by the Minnehaha County Board of Commissioners, that the annual salaries of the Minnehaha County State’s Attorney, Sheriff, Auditor, Register of Deeds, and Treasurer be established, effective December 16, 2017, the first day of the 2018 payroll year, as follows:

State’s Attorney	\$131,664.00
Sheriff	\$126,692.80
Auditor	\$96,096.00
Treasurer	\$89,398.40
Register of Deeds	\$89,481.60

Dated this 5<sup>th</sup> day of December, 2017.

APPROVED BY THE COMMISSION:  
Jean Bender

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Vice-Chairman

ATTEST: Bob Litz, Auditor  
Olivia Larson  
Deputy Auditor

Carey Deaver, Director of Human Resources, gave a briefing on updates to the Minnehaha County Employee Handbook that will be brought forward for Commission approval on December 19, 2017.

## NOTICES

Scott Anderson, Planning Director, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for an amendment to the 1990 Revised Zoning Ordinance for Minnehaha County to rezone from the A-1 Agricultural District to C Commercial District legally described as the W 600 feet of the E 1400 feet of the S 790 feet of the NE ¼, S36-T101N-R51W, Minnehaha County, South Dakota, located approximately 3 miles west of Sioux Falls at 26767 466th Avenue. MOTION by Barth, seconded by Karsky, to authorize the Auditor to publish a Notice of Hearing on December 26, 2017, to consider the rezoning amendment. 5 ayes.

## LIEN COMPROMISE

Carol Muller, Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 41088 in the amount of \$2,363.30. Poor Relief, Public Defender, and Public Advocate services were provided to the lienee between March 1999 and November 2013. None of the services were provided to the applicant. The lienee purchased the home located at 1905 W 24<sup>th</sup> Street, Sioux Falls via a Contract for Deed from the applicant. The lienee defaulted on the purchase in April 2017. The applicant is in the process of reselling the home. The property must be released from the lien to go through with the sale. The applicant was present, spoke on his reasons for requesting a compromise, and was available to answer the Commissioners' questions. Margaret Gillespie, Senior Deputy State's Attorney, spoke on the discovery process, if any, for liens held against properties or individuals. MOTION by Barth, seconded by Karsky, to approve Resolution MC17-53. 5 ayes.

## RESOLUTION MC17-53

WHEREAS, a County Aid Lien in the amount of \$2,363.30, purports to exist in favor of Minnehaha County and against DPNO 41088 as Lienee, and

WHEREAS, the owner of the property attached to the lien has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full with no payment only as it applies to the real property legally described as Lot 1, Block 7, Park Ridge Addition to the City of Sioux Falls, Minnehaha County, South Dakota, located at 1905 W 24<sup>th</sup> Street, Sioux Falls; leaving the full amount of the \$2,363.30 lien in place against the lienee.

Dated at Sioux Falls, South Dakota, this 5<sup>th</sup> day of December, 2017.

APPROVED BY THE COMMISSION:

Jean Bender  
Vice-Chair  
ATTEST:

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Olivia Larson  
Deputy Auditor

Carol Muller, Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 54540 in the amount of \$646.10. Poor Relief services in the amount of \$500.00 were provided to the applicant and her ex-spouse while they were still married in 2009. The applicant and her ex-spouse divorced in June 2010. Further charges were added for Public Defender and Court Appointed Attorney services for the applicant's ex-spouse between November 2012 and December 2015. The applicant is requesting a compromise and release of her name from the lien upon payment of \$250.00. MOTION by Barth, seconded by Heiberger, to approve Resolution MC17-54. 5 ayes.

#### RESOLUTION MC17-54

WHEREAS, a County Aid Lien in the amount of \$646.10, purports to exist in favor of Minnehaha County and against DPNO 54540 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Remove the applicant from DPNO 54540 upon payment of \$250.00, leaving the remaining \$396.10 solely in the name of the applicant's ex-spouse.

Dated at Sioux Falls, South Dakota, this 5<sup>th</sup> day of December, 2017.

#### APPROVED BY THE COMMISSION:

Jean Bender

Vice-Chair

ATTEST:

Olivia Larson

Deputy Auditor

#### BID AWARD

Commissioner Bender recused herself from this item.

Deferred from November 28, 2017:

Carol Muller, Commission Administrative Officer, reported on the November 15, 2017, bid opening for the sale of the 908 N West Ave, Sioux Falls building with an appraised "as is" fee simple estate market value of \$2,450,000. The estimated value of the land is \$523,000 at \$5.50 per square foot. One bid was received from Bender Commercial Real Estate Services on behalf of Dow Rummel Village in the amount of \$1,100,000, which is 45% of the value. Staff requested the Commission to accept or reject the bid per SDCL 6-13-5. Gregg Brown, Senior Vice President/Managing Director; Dennis Breske, Senior Vice President; and Marcus Mahlen, Broker Associate, all of NAI Sioux Falls, 2500 W 49<sup>th</sup> St, Suite 100, Sioux Falls, spoke on the benefits of listing the property with a real estate broker versus accepting the bid. Margaret Gillespie, Senior Deputy State's Attorney, advised the Commissioners on how a request for proposals may or may not be affected by potential new legislation on the sale of County owned property, and read South Dakota Codified Law 6-13-5.2 for the Commissioners' consideration. Commissioners expressed concern for the bid being only 45% of the value, and expressed interest in listing the property with a real estate broker. MOTION by Barth, seconded by Karsky, to reject the bid received from Bender Commercial Real Estate Services on behalf of Dow Rummel Village in the

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amount of \$1,100,000. 4 ayes. MOTION by Heiberger, seconded by Barth, to authorize a Request for Proposals to list the 908 N West Ave, Sioux Falls property and land with a real estate broker. 4 ayes. Commissioner Bender returned to the meeting.

#### SPECIAL EVENT LICENSE

A public hearing was held for a Special Event On-Sale Wine Retailer's License, a Special Event Off-Sale Package Wine License, and a Special Event Consume/Blend License submitted by Wilde Prairie Winery. The licenses would allow wine to be consumed on site, provide wine samples, and sell wine by the bottle at the Shimmer & Shop Holiday Podtacular fundraising event to be held on December 15, 2017, taking place at the property of Dan and Susie Meyer. The licensed property is legally described as Lot A in Tract 1 of Thoreson's Addition in the SE ¼ of the SW ¼ and the SW ¼ of the SE ¼ of S10-T102N-R48W of the 5<sup>th</sup> Principal Meridian, Minnehaha County, South Dakota, according to the recorded plat thereof (except the E457' of the W994' except the N60' contained therein), located at 48148 258<sup>th</sup> St, Brandon. No one spoke in opposition. MOTION by Barth, seconded by Heiberger, to approve the Special Event On-Sale Wine Retailer's License, the Special Event Off-Sale Package Wine License, and the Special Event Consume/Blend License for Wilde Prairie Winery for a fundraising event to be held on December 15, 2017, at 48148 258<sup>th</sup> Street, Brandon. 5 ayes.

#### PRESENTATION

Jennifer Hoelsing, Executive Director of the Stockyards Ag Experience, presented a project summary on the Stockyards Ag Experience Barn and Plaza. Bob Schultz, 48109 W 283<sup>rd</sup> St, Canton; Jim Woster, 3101 S 6th Ave, Sioux Falls; and Lee Larsen, 325 E Autumn Ln, Sioux Falls, provided stories and history on the stockyards and spoke on the impact and process of the project.

Chair Beninga left the meeting. The meeting resumed with Vice-Chair Bender presiding.

#### AGREEMENTS

Upon the request of DJ Buthe, Highway Superintendent, MOTION by Heiberger, seconded by Karsky, to authorize the Vice-Chair to initial along the corrected total of \$373,431.72 for Amendment No. 1 to the Design Services Agreement between Minnehaha County and JSA Engineers and Land Surveyors to add platting and wetland analysis services for the Highway 149 reconstruction project. 4 ayes.

Craig Dewey, Assistant Commission Administrative Officer, presented the 2017 contract among Minnehaha County, Sanford Health Pathology Clinic, and Dr. Kenneth S. Snell, for Coroner and Medical Examiner Services. Under the terms of the contract, Dr. Snell, through Sanford Health Pathology Clinic, will receive \$6,000 per month for coroner duties that will be shared with the deputy coroners at Sanford Health. Dr. Snell, through Sanford Health Pathology Clinic, will also receive a flat rate of \$18,684.58 per month for medical examiner duties. Lab fees, ambulance transports, and monthly cell phone/pager costs will be paid separately from within the FY 2018 Coroner Budget. These fees are estimated at \$68,640 for 2018. MOTION by Barth, seconded by Heiberger, to authorize the Vice-Chair to sign the 2018 contract among Minnehaha County, Sanford Health Pathology Clinic, and Dr. Kenneth S. Snell, for Coroner and Medical Examiner Services. 4 ayes.

Craig Dewey, Assistant Commission Administrative Officer, gave a briefing on a contract between Minnehaha County and Dr. Jeff Luther to perform the services of Quality Assurance Director for the rural ambulance quality assurance program in accordance with county ordinance. Under the terms of the contract, Dr. Luther will receive \$30,000 payable in twelve (12) equal monthly installments. Quarterly reports will be presented to the Commission as part of the contract. Mr. Dewey, reported the contract lists Ordinance 31-3-10, but should list Ordinance 31-4-16. Margaret Gillespie, Senior Deputy State's Attorney, spoke on the procedure for correcting the ordinance number. MOTION by Barth, seconded by Heiberger, to amend the contract to change the ordinance number listed

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as 31-3-10 to be listed as 31-4-16, and to approve the 2018 contract between Minnehaha County and Dr. Jeff Luther for Quality Assurance Director for Rural Ambulance Service as amended. 4 ayes.

#### LEASE

Craig Dewey, Assistant Commission Administrative Officer, gave a briefing on a one year lease agreement between Minnehaha County and Metro Communications Agency. Under the terms of the agreement Metro Communications will lease 4,296 square feet of space in the Public Safety Building at \$11.40 per square foot. Language has been included in the agreement indicating lease escalator language will take effect for the 2019 lease in accordance with the Midwest Urban Consumer Price Index. MOTION by Karsky, seconded by Barth, to approve the Lease Agreement between Minnehaha County and Metro Communications Agency for space in the Public Safety Building at \$11.40 per square foot effective January 1, 2018 thru December 31, 2018. 4 ayes.

#### AGREEMENT

Craig Dewey, Assistant Commission Administrative Officer, gave a briefing on the 2018 contract between Minnehaha County and Carroll Institute to provide housing and a low-intensity, short term residential and pre-treatment program for individuals who have been court ordered into treatment. The major provisions of the contract are as follows: Carroll Institute will provide housing for up to 4 individuals per day in their facility at 327 S. Spring, Sioux Falls; The County will pay Carroll Institute \$111,330 in 12 equal monthly installments; and The Sheriff's Department will provide transportation from the detoxification center or the jail upon a schedule determined by the Sheriff's Department to the Carroll Institute IVC Housing Unit and involuntary treatment program. In response to a question by Commissioner Karsky regarding the requirement of a \$3 million aggregate under the insurance section of the contract, Carol Muller, Commission Administrative Officer, stated the amount is consistent with the past contracts. Beth Brown, Program Director of Detox, and Kari Benz, Minnehaha County Human Services Director, spoke on the service provided through the contract and the treatment programs provided by the Carroll Institute. MOTION by Heiberger, seconded by Karsky, to authorize the Vice-Chair to sign the 2018 agreement between Minnehaha County and Carroll Institute for short-term residential substance abuse pre-treatment services beginning January 1, 2018 through December 31, 2018 at a cost of \$111,330. 4 ayes.

#### LIAISON REPORTS

Commissioner Karsky reported on attending meetings in Phoenix, AZ November 29, 2017, through December 1, 2017, to discuss best practices with 28 other community leaders from across the country to be brought back to the policy committee of the triage center project.

Commissioner Barth reported on attending presentation given by the Dakota Rural Action last week.

Commissioner Barth reported that applications have been received for the open positions on the Planning Commission.

Commissioner Barth reported on donations made to the Museum Alliance and Museum Endowment.

#### OLD BUSINESS

Carol Muller, Commission Administrative Officer, and Commissioner Heiberger spoke on reimbursement from the State in regards to mental health evaluations.

MOTION by Barth, seconded by Heiberger, to adjourn into executive session for contracts, litigation, and personnel. 4 ayes.

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The Commission adjourned until 9:00 a.m. on Tuesday December 12, 2017.

APPROVED BY THE COMMISSION:

Jean Bender

Vice-Chair

ATTEST:

Olivia Larson

Deputy Auditor