

12/20/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 20, 2016, pursuant to adjournment on December 13, 2016. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to move item 19 after Old Business and approve the amended agenda. 5 ayes.

#### MINUTES APPROVAL

MOTION by Beninga, seconded by Bender, to approve the December 13, 2016, Commission Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$459,034.28. 5 ayes.

A+ Partners Db	Investigators	554.00	Active Data Systems	Other Profess	1,562.50
Advance Auto Parts	Automotive/Sm	23.98	Affordable Housing S	Welfare Rent	600.00
Airway Service Inc	Automotive/Sm	368.66	Allied Oil & Tire Co	Automotive/Sm	732.26
Amazon Digital Servi	Data Processi	196.95	Amazon Digital Servi	Data Processi	136.90
Amazon Digital Servi	Office Suppli	353.73	American Planning As	Memberships	224.00
Amz*Americancarpetwh	Electrical Re	88.95	Amz*Americancarpetwh	Furniture & O	391.98
Amz*Americancarpetwh	Program Activ	47.94	Amz*Costumes4less.Co	Data Processi	872.03
Amz*Costumes4less.Co	Data Processi	19.85	Amz*Costumes4less.Co	Office Suppli	20.00
Anesthesiology Assoc	Physicians	388.78	Apollo Retail Specia	Furniture & O	-19.00
Argus Leader Subsc	Subscriptions	345.89	ASFPM	Education & T	150.00
ASFPM	Memberships	150.00	Aspen Park Apts	Welfare Rent	600.00
Autozone	Automotive/Sm	154.95	Avera Health Informa	Clinics Aux	20.00
Avera Health Plans I	Cobra Insuran	1,440.60	Avera McKennan Hospi	Hospitals	14,038.85
Avera Medical Group	Physicians	3,252.60	Avera Radiology	Other Medical	10.78
Avera Specialty Clin	Physicians	205.29	Axis Forensic Toxic	Lab Costs	250.00
Baldwin Supply Co	Heat,Vent & A	769.61	Baltic Fire Dept	Baltic FD	19,432.00
Bargain Barn Tire Ct	Parks/Recreat	21.50	Bechtel, Dave	Welfare Rent	500.00
Benco Dental Co	Mass Fatality	-145.74	Berg, Scott	Uniform Allow	7.42
Best Buy	Other Supplie	46.99	Best Western Hotels	Business Trav	186.54
BI Inc	Program Suppl	7,467.20	Big D Oil Co	Gas,Oil,Diese	15.60
Bill, Leon G	Welfare Rent	600.00	Bizcom Electronics	Office Suppli	53.00
Bizcom Electronics	Other Miscell	124.26	Bob Barker Company,	Inmate Suppli	1,031.67
BP Products North Am	Business Trav	59.50	BP Products North Am	Education & T	17.60
BP Products North Am	Gas,Oil,Diese	70.50	Bradfield, Matt Db	Maintenance C	70.00
Brennan Hill Townhou	Welfare Rent	700.00	Brown & Saenger	Office Suppli	253.40
Buffalo Ridge Expres	Gas,Oil,Diese	35.50	Builders Supply Comp	Administratio	78.39
Builders Supply Comp	Building Repa	364.50	Builders Supply Comp	Jail Repairs	99.83
Bureau Of Informatio	Telephone	92.58	Butler Machinery Com	Heavy Eq Rep	1,558.44
Butler Machinery Com	Truck Repair	5,996.76	Byre, Jonn E	Welfare Rent	600.00
Campbell Supply Co I	Building Repa	35.96	Campbell Supply Co I	Kitchen/Clean	68.97
Campbell Supply Co I	Motor/Machine	15.16	Campbell Supply Co I	Office Suppli	53.76
Campbell Supply Co I	Other Supplie	15.38	Campbell Supply Co I	Uniform Allow	114.98
Carlson, Lisa	Court Reporte	216.20	Carstensen, Andrea	Program Activ	75.00
Caseys	Other Miscell	31.98	CBM Managed Services	Board Of Pris	35,272.60
CBM Managed Services	Child Care Fo	5,175.09	Century Business Pro	Maintenance C	690.95
Centurylink	Contract Serv	26.82	Centurylink	Data Communic	1,240.88
Centurylink	Telephone	1,623.70	Chau Properties LLC	Welfare Rent	500.00
Christopherson, Ande	Attorney Fees	437.00	Christopherson, Ande	Child Defense	14,125.12
Civil Design Inc	Architects	10,672.00	Clear Cut Property M	Welfare Rent	600.00
Cnty Rvsd Online Civ	Other Profess	6.00	Cody, Denise	Bd Exp Fees	48.00
Conoco	Business Trav	44.00	Convergint Technolog	Building Repa	227.55
Cook Huber, Kerri	Attorney Fees	185.50	Crittenden, John	Uniform Allow	101.76
C2g	Building Repa	128.18	Dakota Apartments	Welfare Rent	500.00
Dakota Auto Parts	Small Tools	4.77	Dakota Auto Parts	Truck Repair	9.90
Dakota Data Shred	Lease-Rental	78.43	Dakota Data Shred	Other Profess	188.60

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Dakota Fluid Power	Heavy Eq Rep	31.71	Dakota Fluid Power	Small Tools	98.20
Dakota Supply Group	Jail Repairs	369.74	Danko Emergency Equi	Maintenance C	700.00
Daybreak/T & H Conve	Gas,Oil,Diese	82.36	Delta Air	Hospital Prep	1,362.80
Devaney, Tom	Uniform Allow	59.00	Disburg, Julia	Business Trav	16.38
Dover, Sena S	Bd Evaluation	1,237.50	Drexler, Russell	Uniform Allow	220.49
Driveline Service In	Truck Repair	290.26	DTV	Subscriptions	104.99
East River Legal Ser	Attorney Fees	10,417.00	Eb*Your Best You	Education & T	65.00
EH Hospitality LLC	Motels	500.00	Embassy Suites	Program Activ	907.32
Empire Plastics	Jail Repairs	98.00	Exxonmobil	Gas,Oil,Diese	18.00
Factoryoutletstore.C	Office Suppli	85.70	Fairfield Inn	Business Trav	249.12
Fairfield Inn	2015 HLS Grant	880.24	Fareway Stores, Inc	Supplemental	21.42
Fast Break Corner Ma	Gas,Oil,Diese	21.00	Fastenal Company	Jail Repairs	16.57
Finnegan, Daniel	Uniform Allow	71.03	Fitts, Rod Db	Welfare Rent	800.00
Forterra Pipe & Prec	Bridge Repair	6,326.40	Foxit Software Compa	Data Processi	334.00
Fred The Fixer Inc	Building Repa	7.00	G & R Controls Inc	Building Repa	217.69
G & R Controls Inc	Heat,Vent & A	312.74	Gaylord Bros Inc	Program Activ	741.80
General Equipment	Other Supplie	80.87	George, Aaron	Welfare Rent	395.00
Geotek Engineering	Architects	3,697.50	Geotek Engineering	Small Tools	320.00
Gladler, David	Welfare Rent	480.00	Gladush, Andrey	Welfare Rent	600.00
Global Connect	Telephone	3.33	Global Tel Link Gt	Telephone	11.44
Goebel Printing, Inc	Printing/Form	560.06	Goering, James	Uniform Allow	65.91
Gotocitrix.Com	Memberships	-1.62	Governors Inn, Inc	Safety Commit	92.47
Grainger, Inc	Jail Repairs	194.64	Graybar Electric Com	Electrical Re	284.31
Graybar Electric Com	HHS Maintenanc	35.15	Graybar Electric Com	Jail Repairs	189.10
Graybar Electric Com	Small Tools	41.06	Great Plains Psychol	Other Profess	3,747.50
Gulf Oil	Business Trav	70.00	Gunner, Andrea	Court Reporte	37.40
Guzman, Sandra V	Interpreters	75.00	Harmon, Karla	Bd Evaluation	1,890.00
Harold's Photo Cente	Other Profess	50.83	Harr, Gary	Sign Deposits	50.00
Hasseler, Kenneth D	Other Profess	3,750.00	HDR Engineering Inc	Architects	900.00
Heartstarters LLC	Education & T	38.00	Heinricy, Josh	Uniform Allow	133.33
Heirigs, Mary Ellen	Bd Exp Fees	328.00	Helpline Center Inc	Homeless Init	1,000.00
Hero Patches	Other Supplie	65.00	Hidden Meadows, LLC	Welfare Rent	295.00
High Point Networks	Data Processi	1,306.12	HMN Hardware Inc	Road Maint	106.00
Hoekstra, Denise A	Court Reporte	76.00	Hohn, Rodney L	Uniform Allow	100.00
Holiday Stnstore	Business Trav	27.53	Horn, Garrett	Attorney Fees	367.80
HP Company Hewlett	Data Processi	3,587.51	Hy-Vee Accounts Rece	Other Miscell	59.99
Hy-Vee Accounts Rece	Other Supplie	25.97	Hy-Vee Food Store	Supplemental	145.20
I State Truck Center	Automotive/Sm	930.76	I State Truck Center	Truck Repair	119.25
I/O Solutions, Inc	Professional	54.00	Inland Truck Parts	Truck Repair	2,357.54
Innovative Housing S	Welfare Rent	436.00	Interstate All Batte	Automotive/Sm	35.95
Interstate Office Pr	Furniture & O	852.72	Interstate Office Pr	Office Suppli	2,184.60
Intoximeters, Inc	Testing Suppl	4,466.50	Intuit	Small Tools	308.00
Jack's Sinclair	Gas,Oil,Diese	42.14	Jay Egge Automatic S	Truck Repair	207.75
Jim & Ron's Service	Other Profess	926.49	JLG Architects	Fairgrounds	2,700.00
Johnson Janklow Abda	Other Profess	739.80	Johnstone Supply Of	Heat,Vent & A	913.88
Kar Parts Inc	Automotive/Sm	129.99	Katterhagen, Mark	Bd Exp Fees	78.00
Kelolandemployment.C	Other Miscell	398.00	Kelolandemployment.C	Publishing Fe	299.00
Kelolandemployment.C	Recruitment	796.00	Kimmes Dension Cou	Gas,Oil,Diese	14.48
Kmart	Office Suppli	88.90	Koistra Harrisburg L	Welfare Rent	325.00
Kone, Inc	Other Profess	59.13	Kum & Go	Business Trav	62.35
Lacey Rentals Inc	Lease-Rental	105.00	Lacroix, Heather	Attorney Fees	253.93
Landeen Law Pc	Attorney Fees	671.60	Language Line Servic	Interpreters	46.36
Language Line Servic	Telephone	307.58	Larson, Jeff	Child Defense	15,122.40
Lassegaard, Samuel C	Welfare Rent	366.66	Le, Tam	Welfare Rent	600.00
Leininger, Jack R	Welfare Rent	425.00	Lentsch, Kyle	Sign Deposits	50.00
Lewis Drug Stores	Child Care It	11.09	Lewis Drug Stores	Pharmacies	2,526.23
Lewis Drug Stores	Postage	29.32	Lewno, Lucy	Bd Exp Fees	669.34
Lidel, Tarah Leigh	Welfare Rent	750.00	Lincoln County SD	Out Of County	68.31
LMP	Education & T	239.20	Lodge At Deadwood	Education & T	300.16
Loebig, Larry	Welfare Rent	500.00	Loving, Philip	Bd Evaluation	2,550.00
Lyon County NV She	Return Of Ser	20.00	Mac Pros	Telephone	149.95
Mac's, Inc	Uniform Allow	8.49	Malloy Electric Bear	Building Repa	28.98
McFarland Supply Co	Correction Ct	34.70	McKesson Medical-Sur	Clinics Aux	12.85
Menards	Building Repa	90.88	Menards	Janitorial/Ch	67.16
Menards	Office Suppli	83.76	Menards	Small Tools	114.39

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Metro Communications	Other Miscell	26,179.63	Michaelson, Gene	Welfare Rent	600.00
Midamerican Energy C	Natural Gas	965.77	Midcontinent Communi	Data Communic	248.00
Midcontinent Communi	Telephone	113.00	Midwest Alarm Compan	Security Alar	729.00
Midwest Residential	Welfare Rent	500.00	Mikelson, Gary E	Attorney Fees	777.46
Miller Funeral Home	Burials	1,000.00	Monick Pipe & Supply	Correction Ct	1,269.15
Monoprice Inc	Data Processi	100.04	Multi-Cultural Cente	Interpreters	646.25
Murray Properties L	Welfare Rent	1,100.00	NACDL	Memberships	278.00
Narem, Inc	Small Tools	27.00	Narem, Inc	Truck Repair	12.04
Narveson, Mark	Uniform Allow	170.87	NASPPG Insurance Ser	Property & Li	4,835.99
National Institute F	Education & T	147.00	Native American Herb	Store Invento	146.38
Neve's Uniforms	Uniform Allow	15.00	North Ridge Apartmen	Welfare Rent	610.00
Nyberg's Ace Hardwar	Correction Ct	23.42	Nyberg's Ace Hardwar	Jail Repairs	17.98
Nyberg's Ace Hardwar	Other Supplie	134.98	Nyberg's Ace Hardwar	Small Tools	29.98
Oconnor Company	Heat,Vent & A	454.08	Oertel Architects	Architects	1,600.00
Office Depot Inc	Office Suppli	880.51	Officemax	Office Suppli	44.33
Officemax	Publishing Fe	46.27	Omnitech Inc	Maintenance C	202.50
Oscar's Mini-Storage	Lease-Rental	2,388.00	Party Land	Other Miscell	26.16
Paypal	Memberships	570.00	Peterson, Myles	Uniform Allow	167.19
Pfeifer Implement Co	Motor/Machine	325.20	Pharmchem Inc	Testing Suppl	933.00
Pheasantland Industr	Inmate Suppli	3,750.00	Pheasantland Industr	Other Miscell	181.44
Pheasantland Industr	Printing/Form	1,040.63	Phillips 66 Company	Business Trav	32.22
Phillips 66 Company	Education & T	40.20	Phillips 66 Company	Gas,Oil,Diese	27.23
Phoenix Supply LLC	Child Care Un	321.23	Phoenix Supply LLC	Inmate Suppli	1,112.00
Pollard Law Pc	Attorney Fees	259.60	Prahm Construction I	Bridge Repair	24,500.00
Primary Products Co	Child Care It	324.00	R&L Supply Ltd	Building Repa	174.61
R&L Supply Ltd	Jail Repairs	151.20	Ramkota Inn Pierre	Business Trav	48.98
Record Keepers Inc	Other Profess	261.72	Record Keepers Inc	Records Stora	2,422.10
Red Rock Inn	Motels	350.00	Redwood Court Ltd Pt	Welfare Rent	700.00
Richard-Ewing Equipm	Correction Ct	23.22	Risty, Maxine J	Court Reporte	464.60
Robinson, Margaret	Store Invento	89.97	Sanford Hospital	Hospitals	68,519.62
Sanford Hospital Med	Clinics Aux	25.75	Sanford Occupational	Expenditures	250.00
Sanford Occupational	Professional	221.58	Saraglovecoc	Other Supplie	69.87
Scheels All Sports	Uniform Allow	109.99	Scilawforensics Ltd	Other Profess	3,000.00
SD Dept Of Public Sa	Other Miscell	178.00	SD Dept Of Revenue	Blood/Chemica	951.00
SD State Bar	Memberships	705.00	SD State Historical	Store Invento	224.60
Searchease Corporati	Publishing Fe	175.00	Sears	Uniform Allow	49.99
Senior Citizens Svcs	Advertising	54.00	Servall Towel & Line	Janitorial/Ch	16.75
Servall Towel & Line	Program Activ	104.00	SF Leased Housing As	Welfare Rent	652.00
Shell	Gas,Oil,Diese	34.45	Shell Oil	Business Trav	37.00
Shell Oil	Education & T	24.40	Shell Oil	Gas,Oil,Diese	26.25
Sherwin Williams	Building Repa	28.21	Shi International Co	Data Processi	483.12
Sign Zone, Inc	Program Activ	173.46	Sioux County IA She	Return Of Ser	30.00
Sioux Empire FCU	Program Activ	36.92	Sioux Falls Chamber	Memberships	125.00
Sioux Falls City Fin	Blood/Chemica	3,710.00	Sioux Falls Humane S	Other Miscell	3,309.62
Sioux Falls Rubber S	Building Repa	10.50	Sioux Falls Rubber S	Notary Exp	37.90
Sioux Falls Utilitie	Water Sewer	1,547.46	Sioux Falls Utilitie	Welfare Utili	426.11
Sioux Falls Woman Ll	Advertising	595.00	Sioux Valley Energy	Welfare Utili	83.48
Sisson Printing Inc	Printing/Form	268.25	Skorczewski, Jena	Court Reporte	5,103.00
Smith, Traci M	Business Trav	126.00	Sq *Warming Trend	Automotive/Sm	1,128.54
St Francis House	Other Profess	174.73	Staples	Building Repa	19.99
Staples	Office Suppli	12.93	Staples	Program Activ	45.99
State Steel Of SD	Jail Repairs	47.95	Stay Online	Data Processi	117.87
Storhaug, Adrean	Welfare Rent	700.00	Storley, Melinda	Other Miscell	31.98
Swanda, Karen	Bd Exp Fees	30.00	Szameit, Alexandra	Interpreters	175.00
Tapco	Sign Supply/I	2,028.00	Target Pharma	Other Supplie	59.98
Targets Online	Ammunition	335.75	TCN Inc	Telephone	44.78
Tetonka, LLP	Right Of Way	13,625.00	The Home Depot	Program Activ	51.88
The UPS Store	Gas,Oil,Diese	13.60	Thompson, Brian	Welfare Rent	550.00
Thomson Reuters We	Legal Researc	4,508.96	Thomson Reuters We	Subscriptions	142.86
Thyssenkrupp Elevato	Lease-Rental	2,906.68	Tires, Tires, Tires	Gas,Oil,Diese	24.99
Titan Machinery	Automotive/Sm	199.37	Tony's Catering	Other Miscell	612.00
Traffic Data Inc Db	Sign Supply/I	1,932.68	Trane	Heat,Vent & A	552.35
Tschetter & Adams La	Attorney Fees	2,178.68	Tuschen, Michael E	Uniform Allow	183.04
UPS Store	Postage	14.69	Urology Specialists	Physicians	753.05
Usps.Com	Other Supplie	6.47	Usps.Com	Postage	558.26

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Variety Foods LLC	Other Profess	373.61	VB Tower LP/Falls VI	Welfare Rent	500.00
Verizon Wireless	Data Processi	40.01	Verizon Wireless	Safety & Resc	40.01
Verizon Wireless	Telephone	83.80	Volunteers Of Americ	Other Profess	2,770.00
Wal-Mart S	Office Suppli	-58.45	Wal-Mart Pharmacy	Automotive/Sm	55.14
Wal-Mart Pharmacy	Janitorial/Ch	38.28	Wal-Mart Pharmacy	Office Suppli	173.88
Wal-Mart Pharmacy	Other Miscell	181.79	Wal-Mart Pharmacy	Other Profess	26.08
Wal-Mart Pharmacy	Other Supplie	17.73	Wal-Mart Pharmacy	Safe Home Don	158.91
Wal-Mart Pharmacy	Supplemental	46.52	Wal-Mart Pharmacy	Books	150.18
Wal-Mart Pharmacy	Inmate Suppli	86.78	Wal-Mart Pharmacy	Office Suppli	12.48
Wal-Mart Pharmacy	Pharmacies	283.09	Walmart.Com	Office Suppli	58.45
Waltner, Kolbeck, Scha	Attorney Fees	1,002.40	Wash World Car Wash	Automotive/Sm	20.00
Weerheim, Tom	Attorney Fees	450.80	Wheelco Brake & Supp	Truck Repair	455.47
White Mountain Puzzl	Store Invento	136.32	Wilka & Welter LLP	Attorney Fees	23.00
Williams, Steve	Uniform Allow	381.48	Willow Partners LLC	Welfare Rent	1,055.00
Wolles, Joseph	Sign Deposits	50.00	Woodall, Kristin A	Court Reporte	34.20
Xcel Energy, Inc	Electricity	1,085.20	Xcel Energy, Inc	Road Maint	26.86
Xcel Energy, Inc	Welfare Utili	954.62	Xigent Solutions	Maintenance C	192.40
Yankton County Sheri	Return Of Ser	450.00	10Th Street Autawash	Automotive/Sm	21.95
1085Argusleadercirc	Child Care It	72.01	1085Argusleadercirc	Office Suppli	19.17
1085Argusleadercirc	Other Miscell	58.83	1085Argusleadercirc	Subscriptions	28.15
ASM KC	Education & T	41.92	ASM KC	Gas, Oil, Diese	77.56

REPORT

The November 2016 Juvenile Detention Center Report was received and placed on file in the Auditor’s Office.

PERSONNEL

MOTION by Bender, seconded by Kelly, to approve the following personnel changes. 5 ayes.

1. To hire Theresa Schafer as Juvenile Correctional Officer I (12/3) for the Juvenile Detention Center at \$17.37/hour effective 12/21/16.
2. To hire Sharon Fuller as Juvenile Correctional Officer I (12/3) for the Juvenile Detention Center at \$17.37/hour effective 12/27/16.
3. To end the variable hour employment of Wade McIntyre as Safe Home Program Worker for Safe Home effective 12/17/16.
4. To hire Julie Claveau as variable hour Safe Home Program Worker for Safe Home at \$15.20/hour effective 12/21/16.
5. To end the variable hour employment of Erik Albeck as Correctional Officer for the Jail effective 12/15/16.

Step Increases

1. Elizabeth Callies – Juvenile Correctional Officer I – Juvenile Detention Center – 12/6 – 12/2/16 - \$18.34/hour
2. Julie Hofer – Public Advocate – Public Advocate’s Office – 25/9 – 12/17/16 - \$3,731.20/bi-weekly
3. Russell Hanson – Appraiser – Equalization – 15/9 – 12/19/16 – \$23.37/hour
4. Lori Stangeland – Statistician – Equalization – 15/16 – 12/21/16 - \$27.77/hour

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5. Jill VanVeldhuizen – Education Assistant – Museum – 12/14 – 12/21/16 - \$22.80/hour
6. Kevin Gansz – Curator of Education – Museum – 19/16 – 12/21/16 - \$2,707.20/bi-weekly
7. Adam Nelson – Marketing Coordinator – Museum – 17/12 – 12/21/16 - \$27.77/hour
8. Deborah Johnson – Zoning and Building Technician – Planning – 12/18 – 12/21/16 - \$25.16/hour
9. Darcie Kuemper – Correctional Officer – Jail – 13/4 – 9/13/16 - \$18.34/hour
10. Nicholas Shedd – Correctional Officer – Jail – 13/4 – 10/27/16 - \$18.34/hour
11. Samuel Hemenway – Correctional Officer – Jail – 13/14 – 11/20/16 - \$23.48/hour
12. Andrey Skots – Correctional Officer – Jail – 13/3 – 9/21/16 - \$17.90/hour

Variable Hour Increases Recommended by Department Heads

1. Brianna Williamson – Museum Aide – Museum - \$9.24/hour
2. Randy Megard – Museum Aide – Museum - \$10.75/hour
3. Melissa Godber, Diana Hummel, and Roger Buechler – Museum Aide – Museum - \$10.50/hour
4. Carolyn Johnson – Museum Aide – Museum - \$9.25/hour
5. Rebecca Sunde – Museum Aide – Museum - \$9.50/hour
6. Anthony Simon – Videographer – Commission - \$25.50/hour
7. William Behrend – Clerical Worker – Equalization - \$10.76/hour
8. Stacy Acker, Nathanael Anderson, Daniel Bosman, John Boysen, Deona Gustaf, and Kathryn Knobloch – Safe Home Program Worker – Safe Home - \$15.76/hour
9. Christy Dembele – Safe Home Program Worker – Safe Home - \$14.99/hour
10. Rebecca Donaldson, Orlando George, and Nicholas Moeller – Safe Home Program Worker – Safe Home - \$15.35/hour
11. Rebecca Fiegen, Michaela Gasca, and Alyssa Powell – Safe Home Program Worker – Safe Home - \$16.52/hour
12. Lynne Haagenson and John Olson – Safe Home Program Worker – Safe Home - \$17.39/hour
13. Jessica Walraven – Safe Home Program Worker – Safe Home - \$16.12/hour
14. Thomas Anez and Emily Osthus – Juvenile Correctional Worker – Juvenile Detention Center - \$17.89/hour
15. Alyssia Hanson – Juvenile Correctional Worker – Juvenile Detention Center - \$16.36/hour

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16. Susan Kern – Juvenile Correctional Worker – Juvenile Detention Center - \$17.71/hour
17. Jami Neumiller – Juvenile Correctional Worker – Juvenile Detention Center - \$14.61/hour
18. Michelle Pliska – Juvenile Correctional Worker – Juvenile Detention Center - \$18.25/hour
19. Danielle Tejral Becker – Juvenile Correctional Worker – Juvenile Detention Center - \$15.84/hour
20. Matthew Winfrey – Juvenile Correctional Worker – Juvenile Detention Center - \$15.20/hour
21. Dennis Wojciechowski – Juvenile Correctional Worker – Juvenile Detention Center - \$17.02/hour
22. Na’Ahma Golden – Clerical Worker – Public Advocate’s Office - \$12.30/hour
23. Brandi Morrow – Clerical Worker – Sheriff’s Office - \$14.35/hour
24. Mary Rodasky and Luke Senst – Protective Services Worker – Sheriff’s Office - \$14.35/hour

#### Special Personnel Action

Carey Deaver, Human Resources Director, gave a briefing on an addendum to the Deputies Association Agreement. The addendum will correct an equity issue with salary placement for Deputy Sheriffs and Corporals. The addendum would change Section 3 of Article 15 with the following: Any Deputy Sheriff or Corporal at pay grade 16, step 5 will retain their step date, any Deputy Sheriff or Corporal at pay grade 16, step 4 will have their step date adjusted to October 22<sup>nd</sup> effective December 17, 2016, and any Deputy Sheriff or Corporal at pay grade 16, step 3 will have their step date adjusted to December 16<sup>th</sup> effective December 17<sup>th</sup>, 2016. MOTION by Bender, seconded by Beninga, to authorize the Chair to sign the Addendum to the Deputies Association Agreement. 5 ayes.

#### NOTICE

MOTION by Bender, seconded by Barth, to authorize the Auditor to publish a Notice of Hearing on January 10, 2017, to consider a Retail On-Off Sale Malt Beverage License application submitted by M&M Gaming Inc. on property legally described as Lots 5, 6, and vacated Alley adj to Blk 14 Rowena Original Addn 26-101-48. 5 ayes.

#### LIEN COMPROMISE

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 57984 in the amount of \$1,163.80. The lien is in the name of the applicant’s deceased husband and is attached to her home. The applicant is planning to refinance her home. Public Defender services were provided to the applicant’s husband between November 2005 and May 2012. The applicant and her husband were separated at the time the charges were incurred. Payments totaling \$280 were made by the applicant’s husband prior to his murder on January 7, 2013. The applicant lists total assets of \$96,520 including her home, a vehicle, and checking accounts. Liabilities total \$90,800 including a mortgage, bank loans, a medical bill, and credit cards. Her 2015 tax return indicates a yearly income of \$19,619 and a refund of \$5,225. The applicant is requesting a release of the lien in full. Kersten Kappmeyer, Chief Civil Deputy State’s Attorney, stated any assets of the deceased would have gone to his spouse. MOTION by Bender, seconded by Beninga, to approve Resolution MC16-71. 5 ayes.

RESOLUTION MC16-71

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WHEREAS, a County Aid Lien in the amount of \$1,163.80, purports to exist in favor of Minnehaha County and against DPNO 57984 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full with no payment.

Dated at Sioux Falls, South Dakota, this 20<sup>th</sup> day of December, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chairman

ATTEST:

Olivia Larson

Deputy County Auditor

PUBLIC COMMENT

Robert Kolbe, Sioux Falls, SD, presented a gift to retiring Commissioner Kelly and wished the Commissioners Happy Holidays.

AGREEMENTS

Robert Wilson, Assistant Commission Administrative Officer, presented the 2017 contract among Minnehaha County, Sanford Health Pathology Clinic, and Dr. Kenneth S. Snell, for Coroner and Medical Examiner Services. Under the terms of the contract, Dr. Snell, through Sanford Health Pathology Clinic, will receive \$6,000 per month for coroner duties that will be shared with the deputy coroners at Sanford Health. Dr. Snell, through Sanford Health Pathology Clinic, will also receive a flat rate of \$18,440.18 per month for medical examiner duties. Lab fees, ambulance transports, and monthly cell phone/pager costs will be paid separately from within the FY 2017 Coroner Budget. These fees are estimated at \$48,130 per year. MOTION by Barth, seconded by Kelly, to approve the 2017 contract among Minnehaha County, Sanford Health Pathology Clinic, and Dr. Kenneth S. Snell, for Coroner and Medical Examiner Services. 5 ayes.

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on a contract between Minnehaha County and Dr. Jeff Luther to perform the services of Quality Assurance Director for the rural ambulance quality assurance program in accordance with county ordinance MC31-4-16. Under the terms of the contract, Dr. Luther will receive \$30,000 payable in twelve (12) equal monthly installments. Quarterly reports will be presented to the Commission as part of the contract. MOTION by Beninga, seconded by Kelly, to authorize the Chairman to sign the 2017 contract between Minnehaha County and Dr. Jeff Luther for Quality Assurance Director for Rural Ambulance Service. 5 ayes.

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on the 2017 contract between Minnehaha County and Carroll Institute to provide housing and a low-intensity, short term residential and pre-treatment program for individuals who have been court ordered into treatment. The major provisions of the contract are as follows: Carroll Institute will provide housing for up to 4 individuals per day in their facility at 327 S. Spring, Sioux Falls; The County will pay Carroll Institute \$111,330 in 12 equal monthly installments; The Sheriff's Department will provide transportation from the detoxification center or the jail upon a schedule

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determined by the Sheriff's Department to the Carroll Institute IVC Housing Unit, and transportation to the involuntary treatment program will be by existing protocol. Gary Tuschen, Carroll Institute Executive Director, spoke on the recidivism rate and stated they work to capture economic status information. MOTION by Kelly, seconded by Barth, to authorize the Chairperson to sign the 2017 agreement between Minnehaha County and Carroll Institute for short-term residential substance abuse pre-treatment services beginning January 1, 2017 through December 31, 2017 at a cost of \$111,330. 5 ayes.

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on an agreement with Southeastern Behavioral Health to provide Qualified Mental Health Professional services for the Mobile Crisis Team. The terms of the agreement are for Minnehaha County to pay Southeastern Behavioral Health a program administrative fee of \$5,000 per year in twelve monthly installments of \$416.67. The County will also be responsible for the on-call costs of mental health professionals at a rate of \$100 per 24 hour on-call period, \$50 for on-call periods of less than 24 hours, \$25 per hour for on-call as-needed crisis intervention services, and a rate of \$37.50 per hour for Southeastern Employees eligible for overtime. Minnehaha County will also reimburse the provider for the cost of program supplies and equipment. MOTION by Beninga, seconded by Bender, to authorize the Chairperson to sign the 2017 Agreement for Mobile Crisis Team Services between Minnehaha County and Southeastern Behavioral Health. 5 ayes.

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on the 2017 contract between Minnehaha County and the Sioux Falls Humane Society for animal control services. Minnehaha County has allocated \$47,000 for animal control in the 2017 budget. \$36,036 will be paid out in 12 monthly installments of \$3,003. In addition, the Humane Society will bill \$56.00 per hour plus the IRS approved mileage rate for any emergency after-hours calls. Once the billing reaches 80% of the budget, the Humane Society and the County will consider a change in protocol to reduce costs or determine if a budget supplement is necessary. MOTION by Barth, seconded by Kelly, to authorize the Chair to sign the contract between Minnehaha County and the Sioux Falls Humane Society for animal control services for the period of January 1, 2017, through December 31, 2017. 5 ayes.

#### LEASE

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on a six (6) month lease agreement between Minnehaha County and CASA (Court Appointed Special Advocate). Under the terms of the agreement, CASA will pay \$3,625 to lease 1,500 square feet of office space on the first floor of the Extension Building. CASA will make two quarterly payments in the amount of \$1,812.50. The County pays for heat, electricity, and janitorial service. MOTION by Beninga, seconded by Kelly, to authorize the Commission Chair to sign the lease agreement between Minnehaha County and CASA in the amount of \$3,625 beginning January 1, 2017 through June 30, 2017. 5 ayes.

#### POLICY

DJ Buthe, Highway Superintendent, gave a briefing on changes to the Minnehaha County Policies and Procedures Manual in Section V.K., Highway Department Construction Projects. The following are the proposed changes: 1) remove the first sentence of the policy, 2) remove the first paragraph of the introduction subsequently changing the section numbers, 3) edit section 4 to reflect changes in State statute, 4) add a statement to section 5 indicating bid notices will be approved by the Commission Liaison and the Commission Chair. MOTION by Kelly, seconded by Barth to approve the changes to Section V.K., Highway Department Construction Projects in the Minnehaha County Purchasing Manual. 5 ayes.

#### NONSUFFICIENT FUNDS CHECKS

Kim Adamson, Finance and Budget Officer, gave a briefing on nonsufficient funds (NSF) checks from 2001-2008. Efforts to collect on the NSF checks have been exhausted. Staff is requesting the Commission approve



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writing off ten NSF items totaling \$2,341.34, pursuant to South Dakota Codified Law 7-11-4.2. MOTION by Barth, seconded by Bender, to authorize the write off of ten NSF checks totaling \$2,341.34 with dates ranging from 2001 to 2008. 5 ayes.

#### EASEMENT

Deferred from December 13, 2016

Robert Wilson, Assistant Commission Administrative Officer, reported that Northern State's Power (Xcel Energy) is requesting a 1.04 acre easement to install a power pole on County property legally described as Lot R-1 of Government Lot 2 of the Southwest Quarter of Section 30, Township 102 North, Range 48 West, Minnehaha County, South Dakota. Xcel Energy has an existing easement on a portion of the property for overhead power lines and the placement of one utility pole. Due to the construction on South Dakota Highway 100, the power pole needs to be moved 10 feet south of its current location. Xcel Energy has agreed to pay \$40,000 to Minnehaha County for the new easement and will propose action to vacate the existing easement once the new poles and power lines are installed and the current ones have been removed. MOTION by Barth, seconded by Beninga, to authorize the Chair to sign the Easement Agreement with Northern State's Power for Access to County property legally described as Lot R-1 of Government Lot 2 of the Southwest Quarter of Section 30, Township 102 North, Range 48 West, Minnehaha County, South Dakota at a cost of \$40,000 to be paid to Minnehaha County. 5 ayes.

#### LIAISON REPORTS

Commissioner Heiberger reported on the quarterly South Dakota Association of County Commissioners meeting held in Pierre where culvert law and the State's radio system were discussed.

Commissioner Kelly reported every county in South Dakota is now a member of the National Association of Counties.

Commissioner Barth reported on attending an event held by Lloyd Companies at Safe Home where he had the opportunity to meet with people who live there and hear their stories.

#### OLD BUSINESS

Commissioner Barth reported on the need for a new vehicle for the Emergency Management Director due to issues with the current vehicle's engine. Because the vehicle was not scheduled for replacement until 2018, Commissioner Barth spoke on a plan to replace the vehicle. Doug Blomker, Assistant Director of Emergency Management, and DJ Buthe, Highway Superintendent, spoke on the costs of replacing the vehicle. Commissioner Barth stated this issue will be an agenda item at the December 27<sup>th</sup>, 2016, Commission Meeting.

Commissioner Kelly introduced his family members who were present during the meeting.

#### PROCLAMATION

Robert Wilson, Assistant Commission Administrative Officer, spoke on Commissioner Dick Kelly's retirement from the Minnehaha County Commission after serving for eight (8) years. Commissioner Kelly has also served as a Sioux Falls City Councilmen and a State Senator. Mr. Wilson read a proclamation declaring December 20<sup>th</sup>, 2016, as Commissioner Dick Kelly Day in Minnehaha County. A letter written by Governor Dennis Daugaard to Commissioner Kelly was read by Mr. Wilson. The Sioux Falls City Mayor, Mike Huether, thanked Commissioner Kelly for his years of service and read a proclamation declaring December 20<sup>th</sup>, 2016, as Commissioner Dick Kelly Day in the City of Sioux Falls. Commissioner Heiberger presented a retirement gift and thanked Commissioner Kelly for his years of service.

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MOTION by Bender, seconded by Beninga, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday December 27, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor