

12/29/2015

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 29, 2015, pursuant to adjournment on December 22, 2015. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Commission Chair Heiberger called the meeting to order.

MOTION by Kelly, seconded by Beninga, to approve the agenda. 5 ayes.

MOTION by Barth, seconded by Bender, to approve the December 22, 2015 County Commission minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$633,913.17 and December 2015 salaries. 5 ayes.

Andersen, Norma	Bd Exp. Fees	45.00	Apartments On 18Th S	Welfare Rent	700.00
Argus Leader - Subsc	Subscriptions	300.00	Armor Correctional H	Contr Serv	210,942.75
Ascano, Ricardo P Lt	Other Profess	1,500.00	Assn Of State Floodp	Memberships	70.00
Avera Health Plans I	Cobra Insuran	1,456.38	Avera McKennan Hospi	Hospitals	636.00
Avera Medical Group-	Physicians	800.60	Avera Radiology	Other Profess	411.40
Avera Specialty Clin	Physicians	126.87	Black Inc	Program Activ	895.00
Boyer Trucks Sioux F	Truck Repair/	1,503.10	Bradfield, Matt Db	Maintenance C	70.00
Brevik Law Office Pr	Attorney Fees	423.06	Bureau Of Informatio	Data Communic	420.00
Bureau Of Informatio	Telephone	240.00	Canfield Business In	Furniture & O	658.00
Cartridge World	Data Processi	1,765.80	CBM Managed Services	Board Of Pris	35,659.82
Century Business Pro	Lease-Rental	283.06	Century Business Pro	Maintenance C	186.74
Centurylink (Qwest)	Contract Serv	42.46	Centurylink (Qwest)	Data Communic	1,240.10
Centurylink (Qwest)	Telephone	2,466.21	Christopherson, Ande	Attorney Fees	3,628.19
Christopherson, Ande	Child Defense	474.48	Cole Papers, Inc.	Janitorial/Ch	1,469.32
Constellation New En	Natural Gas	9,859.89	Cook Huber, Kerri	Attorney Fees	158.45
Counseling Resources	Attorney Fees	225.00	Crescent Electric Su	Building Repa	353.56
Crescent Electric Su	Plumbing & We	-256.00	Crittenden, John	Uniform Allow	377.50
Dakota Fluid Power,	Truck Repair/	159.25	Devaney, Tom	Uniform Allow	400.00
Disburg, Julia	Business Trav	223.86	DLRS Properties, Inc	Welfare Rent	500.00
Drexler, Russell	Uniform Allow	10.03	Eh Hospitality Llc	Motels	240.00
Eirinberg, James A	Attorney Fees	974.95	Electric Constructio	Electrical Re	76.53
Engels Law Office Pc	Attorney Fees	6,036.65	EPSV Investments Llc	Welfare Rent	1,005.00
Etek Llc Db	Welfare Rent	337.50	Family Service Inc	Expenditures	65.00
Finnegan, Daniel	Uniform Allow	160.74	First Evangelical Fr	Other Misc. R	150.00
Fitts, Rod Db	Welfare Rent	500.00	Frantzen, Paige	Depositions	63.00
Frentz, Sandy	Hospital Prep	180.00	G & R Controls Inc	Building Repa	243.15
George Boom Funeral	Burials	2,875.00	Goebel Printing, Inc	Printing/Form	488.22
Grainger, Inc.	Bldg/Yard Rep	59.04	Heartstarters Llc	Education & T	138.50
Home Federal Savings	Welfare Rent	1,900.00	HP Company - Hewlett	Data Processi	316.74
Hurtgen, Timothy T/P	Welfare Rent	50.00	Huygens, Donald I	Welfare Rent	325.00
Hy-Vee Accounts Rece	Pharmacies	156.62	Interstate Office Pr	Office Suppli	25.79
JCL Solutions-Janito	Building Repa	1,347.00	Johnson, Richard L	Attorney Fees	1,920.00
Johnson, Richard L	Child Defense	1,104.75	Katterhagen, Mark	Bd Exp. Fees	60.00
Kone, Inc.	Other Profess	57.16	Krumm, Jerome	Uniform Allow	195.25
Larson, Jeff	Attorney Fees	1,593.00	Lassegaard, Samuel C	Welfare Rent	350.00
Laughlin, Nicole	Attorney Fees	111.00	Lee, Steve	Hospital Prep	157.00
Lewis & Clark Bhs	Bd Evaluation	2,400.00	Lewno, Lucy	Bd Exp. Fees	1,050.43
Light And Siren	Automotive/Sm	1,849.00	Madison Square Ptnrs	Welfare Rent	1,200.00
Majestic View Apartm	Welfare Rent	475.00	Mayer, Michael P	Uniform Allow	169.99
McCook County Highwa	Road Maint. &	2,491.86	Menards - East	Bridge Repair	104.70
Menards - West	Building Repa	398.72	Menards - West	Small Tools,	24.99
MidAmerican Energy C	Natural Gas	345.45	Midwest Alarm Compan	Security Alar	95.00
Midwest Residential	Welfare Rent	535.00	Murray Properties, L	Welfare Rent	1,600.00
Narveson, Mark	Uniform Allow	185.01	Office Depot, Inc.	Data Processi	67.98

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Office Depot, Inc.	Office Suppli	58.11	Paramedics Plus-Siou	Transportatio	222.05
Pharmchem Inc	Testing Suppl	675.00	Redwood Toxicology L	Testing Suppl	2,160.00
Riedemann, Gayleen	Welfare Rent	500.00	Salberg, Aaron	Attorney Fees	1,318.50
Salberg, Aaron	Child Defense	279.00	Sanford Occupational	Professional	110.79
Schlosser, Kevin	Hospital Prep	157.00	SD Assn Of County Of	Amounts Held	4,496.00
SD Dept Of Public Sa	Other Miscell	42.00	SD Div Of Criminal I	Professional	43.25
SDN Communications,	Other Charg	236,000.00	Sentinel Offenders S	Alternatives	1,495.47
Sigler Fire Equipmen	Coliseum Main	612.00	Sioux Falls Humane S	Other Miscell	3,295.43
Sioux Falls Rubber S	Office Suppli	418.95	Sioux Falls Utilitie	Electricity	8,919.84
Sioux Falls Utilitie	Water - Sewer	9,676.21	Skadsen, Nathan	Overtime	14.28
Skelly, Marie/Bill	Welfare Rent	575.00	Stan Houston Equipme	Building Repa	66.45
Stolle, Tammy	Depositions	36.00	Sturdevant's Auto Pa	Parts Invento	98.93
Swanda, Karen	Bd Exp. Fees	105.00	Sweets, John	Welfare Rent	500.00
Thomson Reuters - We	Legal Researc	1,989.08	Thomson Reuters - We	Subscriptions	276.75
Tornow Law Office Pc	Attorney Fees	15,252.94	Triangle Properties	Welfare Rent	1,050.00
Tschetter & Adams La	Child Defense	777.86	Ultramax	Ammunition	908.00
Valley West Apartmen	Welfare Rent	550.00	Vanthul, Amanda	Other Misc. R	150.00
Variety Foods Llc	Other Profess	314.73	Vash Properties	Welfare Rent	400.00
VB Tower Lp/Falls Vi	Welfare Rent	891.00	Verizon Wireless	Communication	53.99
Verizon Wireless	Data Processi	1,131.01	Verizon Wireless	HIDTA Grant	94.00
Verizon Wireless	Safety & Resc	123.60	Verizon Wireless	Telephone	5,997.95
Wal-Mart Pharmacy	Pharmacies	130.67	Wal-Mart Pharmacy	Pharmacies	1,083.83
Walden Carpets, Inc.	Building Repa	5,217.00	Waldner, Ryan	Store Invento	17.46
Walgreen Co.	Pharmacies	208.35	Waltner,Kolbeck,Scha	Attorney Fees	3,753.23
Waste Management Of	Trash Removal	527.89	Weerheim, Tom	Attorney Fees	1,395.00
West Twelfth Propert	Welfare Rent	450.00	Wiese, Chuck	Welfare Rent	648.00
Williams, Steve	Uniform Allow	280.00	Winne, Steve	Welfare Rent	435.00
Xcel Energy, Inc.	Welfare Utili	720.00	Yong, Voon	Welfare Rent	500.00
Zabel Steel Co.	Sign Supply/I	28.97	Commission	Salaries	30,433.80
Auditor	Salaries	63,511.45	Treasurer	Salaries	65,155.94
Information Tech	Salaries	64,140.43	States Attorney	Salaries	213,079.49
Public Defender	Salaries	148,360.20	Public Advocate	Salaries	40,850.02
Facilities	Salaries	54,323.16	Equalization	Salaries	79,304.77
Register Of Deeds	Salaries	42,926.28	Human Resources	Salaries	22,153.58
Sheriff	Salaries	880,410.08	Emergency Mgmt	Salaries	14,896.00
Juvenile Detention	Salaries	155,394.36	Highway	Salaries	126,892.19
Human Services	Salaries	104,952.44	Museum	Salaries	59,223.12
Planning	Salaries	30,617.63	Extension	Salaries	2,934.40

PERSONNEL

MOTION by Beninga, seconded by Bender, to approve the following step increases. 5 ayes.

1. Randy Fods – Road Maintenance Team Member – Highway – 12/13 – 12/27/15 – \$21.80/hour
2. Corey Pechous – Road Maintenance Team Member – Highway – 12/11 – 12/27/15 – \$20.75/hour
3. Heather Buss – Administrative Secretary – Highway – 10/6 – 10/28/15 – \$16.62/hour
4. Duane Buthe JR – Highway Superintendent – Highway – 25/8 – 12/12/15 – \$3,569.60/bi-weekly
5. Barbara Donaldson – Caseworker I – Human Services – 16/12 – 12/23/15 – \$25.92/hour
6. Anny Libengood – Caseworker I – Human Services – 16/13 – 12/27/15 – \$26.57/hour
7. Emmanuel Gutierrez – Caseworker I – Human Services – 16/11 – 12/27/15 – \$25.29/hour
8. Patricia Kroupa – Veterans Service Officer – Human Services – 16/12 – 12/21/15 – \$25.92/hour
9. Lavonne Robinson – Administrative Clerk – Human Services – 9/11 – 12/27/15 – \$17.90/hour

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10. Kathryn Knobloch – Safe Home Program Worker – Human Services – 9/5 – 12/11/15 – \$15.43/hour
11. Daniel Bosman – Safe Home Program Worker – Human Services – 9/5 – 12/13/15 – \$15.43/hour
12. Jeffery Yarbrough – Safe Home Manager – Human Services – 18/9 – 11/30/15 – \$26.57/hour
13. Kelly Hubbard – Juvenile Correctional Officer I – Juvenile Detention Center – 12/3 – 12/6/15 – \$17.03/hour
14. Nathan Staton – Juvenile Correctional Officer I – Juvenile Detention Center – 12/14 – 12/27/15 – \$22.35/hour
15. Kimberly Colwill – Paralegal – State’s Attorney’s Office – 16/15 – 12/16/15 – \$27.91/hour
16. Thomas Rabb – Investigator – State’s Attorney’s Office – 16/13 – 12/24/15 – \$26.57/hour
17. Gregory McNamara – Investigator – State’s Attorney’s Office – 16/11 – 12/27/15 – \$25.29/hour
18. Heather Irwin – Senior Election Technician – Auditor’s Office – 12/8 – 1/2/16 – \$19.27/hour
19. Julie Wingert – Senior Accounting Technician – Auditor’s Office – 12/9 – 1/5/16 – \$19.75/hour
20. Mary Baker – Paralegal – Public Defender’s Office – 16/14 – 12/21/15 – \$27.23/hour

SUPPLEMENT

Lynn DeYoung, Emergency Management Director, presented a request for budget supplements for various grant programs. MOTION by Beninga, seconded by Kelly, to approve the following supplements totaling \$243,004.52 to the Emergency Management budget: ASN 16922 - 2014 Special SWAT Grant \$46,220.61, 2014 Fusion Center Grant \$28,018.00, 2014 Homeland Security Law Enforcement Grant \$99,750.82, 2014 Homeland Security Discretionary Grant \$8,727.41; ASN 16935 – 2013 Fusion Center Grant \$13,787.68; ASN 16932 – Mass Fatality Training Grant \$13,000.00, Mass Fatality Equipment Grant \$15,000; ASN 16993 From Pass-Thru Grant ASN 20353– Grant Administration Fees \$18,500. 5 ayes.

AGREEMENT

Jason Reaves, Senior Project Engineer, gave a briefing on a Professional Services Agreement for Design Services with Short Elliott Hendrickson, Inc., for the replacement of Minnehaha County Structure 50-205-140. The agreement is for the survey, hydraulic study, type, size & location study, and final design for the project. MOTION by Beninga, seconded by Kelly, to authorize the Chairperson to sign the Professional Services Agreement with Short Elliott Hendrickson, Inc., for the replacement of Minnehaha County Structure 50-205-140 in an amount not to exceed \$82,356.00. 5 ayes.

Jason Reaves, Senior Project Engineer, gave a briefing on a Professional Services Agreement for Final Design Services with Civil Design, Inc., for the replacement of Minnehaha County Structure 50-130-231. The agreement includes final hydraulics, final structure design, preparation of plan documents, and bidding services. MOTION by Kelly, seconded by Barth, to authorize the Chairperson to sign the Professional Services Agreement for Final Design Services with Civil Design, Inc., for the replacement of Minnehaha County Structure 50-130-231 in an amount not to exceed \$41,500.00. 5 ayes.

SUPPLEMENTS

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Kristin Trana, Administrative Coordinator for the Sheriff's Department, was present to request supplements to various expenditure ASNs in the Sheriff's Budget and Jail Budget representing reimbursement from various State and Federal Grants and donations. MOTION by Kelly, seconded by Barth, to supplement \$22,023.13 from the JAG Grant Fund to the JAG Grant Budget: ASN 20459 \$21,828.00 2015 Byrne/JAG Allocation; ASN 20455 \$195.13 2013 Byrne/JAG Interest, and to supplement \$208,633.57 from the General Fund to the following expenditures in the Sheriff's Budget: ASN 16531 \$7,062.62 HIDTA Grant - equipment, training, supplies; ASN 16573 \$700.00 Explorer donations, community service payments; ASN 16576 \$3,518.30 DARE Donations, Mary Lipelt memorial; ASN 16577 \$405.46 Domestic Violence Grant - training; ASN 16574 \$983.28 State Drug Fund, ICAC training; ASN 16594 \$11,120.00 Highway Safety Grant - vehicle equipment; ASN 16544 \$9,300.00 Outside Agency contributions to Tea-Ellis Range; ASN 16593 \$4,892.88 SFPD/MCEM portion of Mobile Command Post; ASN 16562 \$2,583.49 Brule County standoff supplies expenses; ASN 16501 \$10,263.55 London (Brule County) Standoff overtime; ASN 16501 \$9,491.68 US Marshal Task Force overtime; ASN 16501 \$12,170.94 Highway Safety Grant overtime; ASN 16601 \$765.03 Highway Safety Grant overtime; ASN 16501 \$1,967.78 Guard Duty for outside counties overtime; ASN 16601 \$3,148.75 Guard Duty for outside counties overtime; ASN 16601 \$445.81 Community Service overtime; ASN 16678 \$25,814.00 2015 SCAAP Grant allocation; ASN 16659 \$104,000.00 Program Supplies, electronic monitoring expenses. 5 ayes.

VEHICLE PURCHASE

Kristin Trana, Administrative Coordinator for the Sheriff's Office, reported that General Motors is no longer taking orders for the 2016 Impala. This is the vehicle that was approved for purchase at the December 22, 2015 commission meeting. Since that vehicle is no longer available, Ms. Trana requested authorization to purchase a 2016 Chevy Malibu for the Civils Division off the State of South Dakota bid. MOTION by Beninga, seconded by Barth, to rescind authorization to purchase one (1) 2016 Chevy Impala from Beck Motors in Pierre and authorize the purchase of one (1) 2016 Chevy Malibu in the amount of \$18,069 from Billion Automotive in Sioux Falls from Contract #16866 competitively bid and awarded by the State of South Dakota. 5 ayes.

EQUIPMENT PURCHASE

Kristin Trana, Administrative Coordinator for the Sheriff's Office, requested authorization to purchase 32 Tasers and Taser equipment utilizing the bid awarded by the City of Sioux Falls. The purchase will complete the Taser project for the Field Division and allow Taser weapons to be assigned to each of the deputies. MOTION by Kelly, seconded by Bender, to authorize the purchase of 150 TASER Model 22151 25' Live Smart Cartridge, 32 TASER Model 22003 X2 CEW-Yellow, 40 TASER Model 22011 APPM, utilizing the bid awarded by the City of Sioux Falls (Bid Request No. 15-0004) to Ed Roehr Safety Products Co., in the amount of \$40,307.90. 5 ayes.

HEARING FOR GENERAL FUND SUPPLEMENTS

Bob Litz, Auditor, and Kim Adamson, Finance & Budget Officer, were present for the public hearing on various supplements to the FY2015 budget. MOTION by Kelly, seconded by Barth, to approve Resolution MC15-90. 5 ayes.

RESOLUTION MC15-90 FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2015 Annual Budget in order to carry on the indispensable functions of Minnehaha County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Minnehaha County Commission on the 29th day of December, 2015, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

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RESOLVED by the Minnehaha County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From the General Fund to the following budgets:

ASN 15023	County Commission	\$ 8,978
ASN 15034	County Commission	\$ 22,432
ASN 15300	Auditor	\$ 9,000
ASN 15228	Courts	\$ 292,000
ASN 17624	Mental Illness	\$ 27,000
ASN 18217	Planning	\$ 8,615
ASN 18234	Planning	\$ 16,692
Total General Fund		\$ 384,717

From the Highway Fund to the following budgets:

ASN 17180	Highway Intergovernmental	\$ 10,000
Total Special Revenue Fund		\$ 10,000

From the Debt Redemption Fund to the following budgets:

ASN 19880	Debt Redemption Fund, Bond P&I	\$ 260,780
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From the TIF #2 Debt Service Fund to the following budgets:

ASN 19900	Other Charges	\$ 162,000
Total Debt Service Fund		\$ 422,780

APPROVED BY THE COUNTY COMMISSION:

Cindy Heiberger
Chairman
ATTEST:
Cynthia Jepsen
Deputy Auditor

BID AWARD

Robert Wilson, Assistant Commission Administrative Officer, reported on the December 14, 2015 bid opening for the purchase of an X-Ray Inspection System for Courthouse Security. The following four bids were received: Astrophysics Inc. \$20,700; Aut-Clear \$23,350; JCCY Technologies \$19,100; and US Testing Equipment \$27,980. Mr. Wilson reported that the proposal from the low bidder, JCCY Technologies, does not meet all the minimum specifications described in the Request for Proposals, and recommended the bid be awarded to the next lowest bidder, Astrophysics Inc. MOTION by Barth, seconded by Kelly, to award the bid for the purchase of an X-Ray Inspection System for Courthouse Security to Astrophysics in the amount of \$20,700. 5 ayes.

NEW BUSINESS

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Commissioner Beninga recommended the Commission consider reducing the 6% interest rate that Minnehaha County is charging on its loan to Safe Home LLC. Commissioner Bender asked the Commission Office to provide a memo with details on the loan structure and rationale for the interest rate.

Robert Wilson, Assistant Commission Administrative Officer, informed the Commission that Legislative Updates will be an agenda item beginning with the January 5, 2016 meeting.

Commissioner Barth asked for consensus on bringing people from Washington D.C. to Sioux Falls for the 2016 SDACC convention. Commissioner Heiberger stated they are moving forward with this, and the Commissioners stated their support.

OLD BUSINESS

Commissioner Barth wished everyone a Happy New Year.

MOTION by Barth, seconded by Bender, to adjourn into executive session for personnel. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, January 5, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Commission Chair

ATTEST:

Cynthia Jepsen
Deputy Auditor